



NORTH WEST (OUTER) AREA COMMITTEE

**Meeting to be held in Yeadon Town Hall, High Street, Yeadon LS19 7PP
on Monday, 7th February, 2011 at 2.00 pm**

MEMBERSHIP

Councillors

B Anderson	-	Adel and Wharfedale;
J L Carter	-	Adel and Wharfedale;
C Fox	-	Adel and Wharfedale;
G Latty	-	Guiseley and Rawdon;
P Latty	-	Guiseley and Rawdon;
P Wadsworth	-	Guiseley and Rawdon;
A Barker	-	Horsforth;
B Cleasby (Chair)	-	Horsforth;
C Townsley	-	Horsforth;
C Campbell	-	Otley and Yeadon;
R Downes	-	Otley and Yeadon;
G Kirkland	-	Otley and Yeadon;

**Agenda compiled by:
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Stuart Robinson

**Area Leader:
Jane Maxwell
Tel: 3950572**

A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward	Item Not Open		Page No
			<u>PROCEDURAL BUSINESS</u>	
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p>No exempt information or items have been identified on this agenda</p>	

Item No	Ward	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal / prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES OF THE PREVIOUS MEETING</p> <p>To confirm as a correct record the minutes of the meeting held on 13th December 2010.</p>	1 - 8

Item No	Ward	Item Not Open		Page No
			<u>EXECUTIVE BUSINESS</u>	
8			<p>WELL-BEING BUDGET REPORT</p> <p>To consider a report of the Director of Environment and Neighbourhoods providing the Area Committee with a current position statement on the well-being budget, details of proposed projects and small grant applications.</p>	9 - 14
9			<p>KEY MESSAGES FROM AREA COMMITTEE SUB GROUPS AND FORUMS</p> <p>To consider a report of the Director of Environment and Neighbourhoods providing a summary of ward forums and sub groups that have taken place since the last Area Committee.</p>	15 - 18
			<u>COUNCIL BUSINESS</u>	
10			<p>TRANSITION OF HEALTH IMPROVEMENT FUNCTION TO LOCAL GOVERNMENT</p> <p>To consider a report of the Health and Wellbeing Improvement Manager outlining the significant changes taking place locally following the publishing of recent government white paper and guidance which highlights implications for the work of the local Health and Wellbeing area partnerships.</p>	19 - 22
11			<p>FUTURE OPTIONS FOR LONG TERM RESIDENTIAL AND DAY CARE FOR OLDER PEOPLE</p> <p>To consider a report of the Deputy Director – Strategic Commissioning Adult Social Care presenting the Area Committee with information relating to the future options for long term residential and day care services for older people. The report also outlines the consultation process to progress and implement the recommendations of the Executive Board agreed on 15th December 2010 which is appended and forms the basis of this report.</p>	23 - 50

Item No	Ward	Item Not Open		Page No
12			<p>DELEGATION OF ENVIRONMENTAL SERVICES</p> <p>To consider a report of the Director of Environment and Neighbourhoods providing the Area Committee with an update on progress towards achieving delegation of certain environmental services from the next municipal year (June 2011). The report also presents proposals for the involvement of Members throughout this preparatory stage.</p>	51 - 56
13			<p>CHILDREN'S SERVICES PERFORMANCE REPORT</p> <p>To consider a report of the Director of Children's Services on the support of local elected member engagement with the work of children's services by providing Area Committees with an update of key data relating to education for the academic year 2009-10 and November 2010 NEET and Not Known data. The report also provides details of recent key inspections that have taken place across Children's Services and provides an update on the development of the new Children and Young People's Plan 2011-2015.</p>	57 - 82
14			<p>WEST YORKSHIRE FIRE AND RESCUE SERVICE (WYFRS) - COLLABORATIVE WORKING WITHIN THE AREA COMMITTEES</p> <p>To consider a report of the West North West Area Manager to bring to the attention of the Area Committee as to what West Yorkshire Fire and Rescue Service (WYFRS) can do to assist our partners in helping to reduce the risk in our communities. The report also highlighted ways that the Area Committee and its partners can help WYFRS achieve its ambition to make West Yorkshire safer.</p>	83 - 84

Item No	Ward	Item Not Open		Page No
15			<p>DATE AND TIME OF NEXT MEETING</p> <p>Monday 28th March 2011 at 2.00pm (venue to be confirmed)</p> <p>MAP OF TODAY'S MEETING</p> <p>Yeadon Town Hall, High Street, Yeadon LS19 7PP</p>	85 - 86

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Agenda Item 7

NORTH WEST (OUTER) AREA COMMITTEE

MONDAY, 13TH DECEMBER, 2010

PRESENT: Councillor B Cleasby in the Chair

Councillors B Anderson, C Campbell,
R Downes, C Fox, G Kirkland, G Latty,
P Latty, C Townsley and P Wadsworth

50 Chair's Opening Remarks

The Chair welcomed everyone to the December meeting of the North West (Outer) Area Committee held in the Civic Hall, Leeds.

51 Late Items

The Chair agreed to accept the following document as a late item of business:-

- The Spending Challenge – Report of the Acting West North West Area Manager (Minute 61 refers)

The purpose of the report was to notify the Area Committee that an exercise was taking place entitled 'The Spending Challenge' to gather the views of local residents and community groups on the spending challenges the Council would need to deal with over the next four years.

The document was not available at the time of the agenda despatch due to ongoing discussions, but was made available to the public on the Council's website prior to today's meeting.

52 Declaration of Interests

The following personal interest was declared at the meeting:-

- Councillor B Cleasby in view of his home being part of the Yeadon and Rawdon Neighbourhood Watch Association – Yeadon and Rawdon No Cold Calling Zones Project (Agenda Item 8) (Minute 56 refers)

53 Apologies for Absence

Apologies for absence were received on behalf of Councillors A Barker and J L Carter.

54 Open Forum

In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions on matters within the terms of reference of the Area Committee.

On this occasion, no such matters were raised.

55 Minutes of the Previous Meeting

RESOLVED - That the minutes of the previous meeting held on 8th November 2010 be approved as a correct record.

56 Well-being Budget Report

Referring to Minute 41 of the meeting held on 8th November 2010, the Director of Environment and Neighbourhoods submitted a report providing Members with a current position statement on the well-being budget, details of proposed projects and small grant applications received to date.

Jane Pattison, West North West Area Management presented the report and responded to Members' queries and comments.

Inspector R Coldwell, West Yorkshire Police and Zahid Butt, West North West Area Management were also in attendance to provide the meeting with background information.

At the request of the Chair, Inspector Coldwell referred to Section 2.3 of the report in relation to the Area Committee's approval at the last meeting for the allocation of monies to the West Yorkshire Police to run the police off-road motorbike project. He informed the meeting that due to an administrative error within the police force, the project would not accrue an under spend this financial year. The Committee were reassured that the police were on target with this expenditure and Inspector Coldwell agreed to supply the correct details to the Acting West North West Area Manager for circulation to Members of the Committee.

Detailed discussion ensued on the contents of the report.

Specific reference was made to the need for the Area Committee to be supplied with the indicative position in relation to the carry over of monies.

Jason Singh, Acting West North West Area Manager responded and agreed to follow up this issue.

In the interim period, the Chair also invited Members of the Area Committee to identify any future projects for submission to the Acting West North West Area Manager.

RESOLVED-

- a) That the contents of the report be noted.
- b) That this Committee notes the current position of the Well-being budget as detailed in Sections 2.0 and 3.0 of the report.
- c) That the following projects outlined in Section 4.0 of the report be dealt with as follows:-

<u>Name of Project</u>	<u>Name of Delivery Organisation</u>	<u>Decision</u>
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Yeadon and Rawdon No Cold Calling Zones	Yeadon and Rawdon Neighbourhood Watch Association	Agreed £ 1,217 Revenue (£109.53 from Guiseley and Rawdon, £377.27 from Horsforth and £730.20 from Otley and Yeadon)
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- d) That the small grants as detailed in Section 5.1 of the report be noted.
- e) That the Acting West North West Area Manager be requested to follow up the issue of identifying the indicative position in relation to the carry over of monies for circulation to Members of the Committee.
- f) That, in the interim period, Members be requested to identify any future projects for submission to the Acting West North West Area Manager.

57 Area Manager's Report

The Director of Environment and Neighbourhoods submitted a report informing Members of the progress on a number of projects in Outer North Leeds West Leeds as determined by the Area Delivery Plan 2009 -11 and the Leeds Strategic Plan.

Appended to the report was a copy of a document entitled 'Outer North West Area Committee Your Community Charter' for the information/comment of the meeting.

Jason Singh, Acting West North West Area Manager presented the report and responded to Members' queries and comments.

In summary, specific reference was made to the following issues:-

- the recent decision to withdraw PFI credits, including the 'Lifetime Neighbourhoods for Leeds' project and clarification of whether or not the Council had applied for additional funding from the Government *(The Acting West North West Area Manager responded and agreed to follow up this issue with a progress report at the next meeting)*
- feedback from the 'Year of the Volunteer 2010' event held on 9th November 2010 and the need to make a number of improvements *(The Acting West North West Area Manager responded and agreed to take on board the comments made in relation to next year's event)*
- clarification of the current composition of the Citizen's Panel *(The Acting West North West Area Manager responded and outlined the present arrangements. The Committee also noted that there were proposals to extend the Citizen's panel to 6,000 with recruitment based on local population with a wider remit)*

- the need for clarity in relation to the Community Charter document with the aim of tailoring Members' individual wishes and to submit a copy to the Area Committee Sub Groups for further discussion/amendment prior to it's final publication

RESOLVED-

- a) That the contents of the report and appendices be noted.
- b) That the contents of the Community Charter be referred to the Area Committee Sub Groups for further discussion/amendment prior to it's final publication.
- c) That this Committee confirms the approval of the transfer of revenue savings from Stanhope Drive youth centre to support the accommodation costs of the Old Library in accordance with the report now submitted.

(Councillor G Latty and Councillor P Latty joined the meeting at 2.20pm during discussions of the above meeting)

58 Key Messages from Area Committee Sub Groups and Forums

The Director of Environment and Neighbourhoods submitted a report providing Members with an update and summary on progress made at the Area Committee sub-groups and Ward Forums that have taken place since the last Area Committee meeting.

Jane Pattison, West North West Area Management presented the report and responded to Members' queries and comments.

Jane Maxwell, Children's Services was also in attendance to provide the meeting with relevant background information.

At the request of the Chair, Mrs Maxwell informed the meeting that it was her intention to submit a report to the next meeting on 7th February 2011 to include details of children's education by ward and on restructuring proposals in Children's Services to include a short overview of the structures and timescales, together with details of extended services clusters.

Also arising from discussions, Councillor G Latty informed the meeting that he had invited Dr Ian Cameron to attend the next meeting of the Health and Well-Being Sub Group on 19th January 2011 and the invitation was open for all Members of the Committee to attend.

RESOLVED - That the contents of the report be noted.

59 Towards Integrated Locality Working

The Assistant Chief Executive (Planning, Policy and Improvement) submitted a report informing the Area Committee on the progress of recent work on locality working through a Locality Working Pathfinder in the South East wedge of the city. The report also invited Members to comment and support the initial proposals arising from the Pathfinder.

Appended to the report was a copy of a document entitled 'Locality Working – Draft Design Principles' for the information/comment of the meeting.

Shaid Mahmood, Locality Pathfinder Manager, Chief Executives Department presented the report and responded to Members' queries and comments.

In summary, specific reference was made to the following issues:-

- to acknowledge that the proposals could introduce a better way of working with a direct route to the Chief Executives' office
- clarification of the involvement and engagement with partner organisations and whether or not they had been consulted on the set of design principles
- the concerns expressed that the officer structure could become too big and to recognise that area working was still important
- clarification if Elected Members would be directly involved in the recruitment process
- accepting that there was a fundamental budget difference in deprived and disadvantaged areas
- the need for the recruitment process to be 'open' with the aim of appointing the right person to make the process work
- the need for Elected Members to see a copy of the organisational/reporting structure and job descriptions
(The Locality Pathfinder Manager responded and agreed to consult with the Assistant Chief Executive (Planning, Policy and Improvement) with a view to obtaining the relevant information for circulation)
- clarification of the purpose and reasons behind the deletion of six posts on the current structure and for creating three new posts of Area Team Leader
- clarification of the future management support arrangements for the North West (Outer) Area Committee
- the need to consult with Town and Parish Councils
- clarification of the process in measuring the success of locality working
- the need for greater intelligence on ward data, including the lists of complaints and recalls to the Call Centre, in order to identify the areas of concern and to have a better understanding of the impact of a service in an area
- the concern expressed that no alternative models in relation to locality working had been addressed

Arising from detailed discussions, the Locality Pathfinder Manager agreed to convey the above comments to the Executive Board meeting on 15th December 2010 to assist them with their deliberations.

The Chair also agreed to write, on behalf of the Area Committee, to the Executive Member, Neighbourhoods and Environment and the Assistant Chief Executive (Planning, Policy and Improvement) raising Members concerns over the lack of consultation and scrutiny on this issue.

RESOLVED –

- a) That the contents of the report and appendices be noted.
- b) That this Committee notes the discussions and progress on the Locality Working Pathfinder to date.

(Councillor R Downes joined the meeting at 3.30pm during discussions of the above item)

(Councillor C Townsley left the meeting at 3.30pm during discussions of the above item)

60 Annual Report for Parks and Countryside Service in North West Outer Area Committee

The Head of Parks and Countryside Service submitted a report on developing the relationship between the Parks and Countryside Service and the North West (Outer) Area Committee.

Appended to the report was copy of document entitled 'Parks and Countryside contribution to the Leeds Strategic Plan' for the information/comment of the meeting.

Phil Staniforth, Senior Area Manager, Parks and Countryside presented the report and responded to Members' queries and comments.

In summary, specific reference was made to the following issues:-

- the concerns over the number of potholes at Golden Acre Park and Surprise View, Otley Chevin
(The Senior Area Manager responded and informed the meeting that subject to budgetary provision, temporary work would be undertaken on the potholes at both sites)
- the concerns of joy riders causing damage to the Weston Lane football pitch and the need for a solution to be found
(The Senior Area Manager responded and agreed to follow up this issue)
- clarification of the number of visitors attending Wharfemeadows Park and on how the information was obtained
(The Senior Manager responded and made specific reference to the resident survey forms and feedback process)

RESOLVED- That the contents of the report and appendices be noted.

61 The Spending Challenge

The Acting North West Area Manager submitted a report on the spending challenge.

The purpose of the report was to notify the Area Committee that an exercise was taking place entitled 'The Spending Challenge' to gather the views of local residents and community groups on the spending challenges the Council would need to deal with over the next four years.

Draft minutes to be approved at the meeting
to be held on Monday, 7th February, 2011

Appended to the report was a copy of the spending challenge form that community groups and residents would be asked to complete for the information/comment of the meeting.

Jason Singh, Acting West North West Area Manager presented the report and responded to Members' queries and comments.

In summary, specific reference was made to the following issues:-

- the concern over the potential 20% reduction in PCSOs city-wide due to be considered in a paper to Executive Board on 15th December 2010
- details of the number of responses received to date in relation to the survey

RESOLVED-

- a) That the contents of the report and appendices be noted.
- b) That this Committee supports local participation in this exercise in accordance with the report now submitted.
- c) That the Chair, on behalf of the Area Committee, be requested to write to the Divisional Commander expressing Members concerns about the potential loss of PCSOs city-wide and on any pending cuts to police services.

62 Date and Time of Next Meeting

Monday 7th February 2011 at 2.00pm (Yeadon Town Hall - to be confirmed).

(The meeting concluded at 4.15pm)

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Originator: Jane Pattison

Tel: 336 7867

Report of: The Director of Environment and Neighbourhoods

Meeting: Outer North West Area Committee

Date: 7th February 2011

Subject: Well-being Budget Report

Electoral Wards Affected:

Adel & Wharfedale
Guiseley & Rawdon
Horsforth
Otley & Yeadon

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

This report provides the Area Committee with a current position statement on the well-being budget, details of proposed projects and small grant applications received to date.

1.0 Purpose of this report

1.1 The purpose of this report is to provide Members with an update on the current amount of revenue and capital funding committed and available via the Area Committee Well-being budget for wards in the Outer North West area. It seeks approval for new projects and provides details of small grant applications received since the last Area Committee.

2.0 Background

2.1 At the September 2010 meeting Members were informed of the well-being allocation of £183,343 (£45,836 per ward) revenue funding for 2010/11 financial year.

2.2 Members were also advised that Area Committee well-being funding was to be exempt from the capital review, however there is a 10% reduction in the 2009/10 carry forward and no new allocation for this financial year.

3.0 20010/11 allocation

- 3.1 At the June meeting Members agreed in respect of small grants that a budget of £12,000 be allocated (£3,000 per ward) from the total 2010/11 allocation.
- 3.2 Members also agreed a budget of £4,000 to be allocated to providing community skips. In 2010/11 **£486.00** has been spent on providing 4 skips. There is **£3,514** remaining and this has been included in the figures below.
- 3.3 Following projects agreed at the last meeting in December a total of **£167,034** remains available for supporting revenue priorities in this year's Area Delivery Plan. It should be noted that there is only one further Area Committee meeting before the end of the financial year.
- 3.4 The following table includes details per ward of the total available revenue for 2010/11, the total revenue spent and the balance remaining:

Table 1: Revenue

Ward	20010/11 revised allocation plus carry forward	Total revenue spent 10/11	Balance Remaining
Adel & Wharfedale	£103,876	£16,100	£87,776
Guiseley & Rawdon	£40,037	£31,004.53	£9,032.47
Horsforth	£50,827	£28,648.27	£22,178.73
Otley & Yeadon	£80,101	£32,054.20	£48,046.80

- 3.5 A total of **£58,660** remains available for supporting capital priorities in this year's Area Delivery Plan.
- 3.6 The following table details the total available capital for 2010/11, the total capital spent and the balance remaining:

Table 2: Capital

Ward	2009/10 carry forward less 10% reduction	Total spent 2010/11	Balance Remaining
Adel & Wharfedale	£3,634	£4,850	- £1,216
Guiseley & Rawdon	£33,875	Nil	£33,875
Horsforth	£3,575	Nil	£3,575
Otley & Yeadon	£21,210	Nil	£21,210

4.0 Well-Being Projects

4.1 Details of six new expressions of interest requesting funding from the well-being budget are outlined below. The Area Committee is asked to consider these projects.

4.2 **Name of Project:** Installation of Communal Recycling Points across the Holtdales Estate

Ward Affected: Adel & Wharfedale

Name of delivery organisation: Recycling and Waste Services - LCC

Amount Requested: £9,098 Revenue

As part of the Recycling Improvement Plan, to ensure all residents across the Holtdales estate have access to local recycling collections, an assessment of the estate was undertaken which determined that due to the nature and layout of the dwellings, communal recycling provision would be most suited to this area. The assessment identified suitable locations for recycling points and estimated the appropriate number of sites required to serve all residents. Nineteen sites have been identified, each will comprise of 1 large SORT bin container and 1 large glass container.

The recycling sites will offer recycling facilities to 976 properties in total and a successful bid for funding would contribute towards the costs of ground works for each recycling point – this includes, dropped kerbs, hardstandings, railings and signage. Recycling and Waste services (LCC) will be providing the funding for the bins (£15,000), project management resources and communication costs. West North West Homes have agreed to pay £19,000 towards the cost of the project and Sanctuary Housing who have dwellings in the area will contribute £4,000.

4.3 **Name of Project:** Safe Haven at Willow Green

Ward Affected: Horsforth

Name of Delivery Organisation: Safe Haven at Willow Green

Amount Requested: £5,000 Revenue

This is a community project designed to benefit the people of Horsforth, it has three different aspects;

- A cafe where families can relax and chat over healthy meals and drinks made from fair trade and locally sourced produce and ingredients.
- A clothes and furniture recycling service, primarily aimed at helping the needy and elderly but not limited to this. It will also be available to those who have the means to purchase goods.
- A food bank available to residents and others recommended by social services.

The funding requested will contribute towards a disabled toilet, fitted kitchen and some furnishings for the café. The organisation has received funding of £4,000 from Horsforth Town Council and £500 from DHL.

4.4 **Name of Project:** Canopy over Early Years Foundation Stage base (EYFS)

Ward Affected: Horsforth

Name of Delivery Organisation: Rawdon St Peter's Primary School PTA

Amount Requested: £3,575 Capital

This year the school has provided the children with an outdoor learning area to improve the schools educational provision and ensure that all children in the EYFS receive their full learning entitlement. The area is a hard standing on which the children can use bikes, scooters, dolls prams etc. Lessons can also be brought outside if appropriate.

This funding is requested to provide a canopy to ensure that the space can be used all year round by protecting the children from rain in the winter months and sun in the summer.

The project will benefit 45 children in the EYFS, a number of whom have Special Educational Needs and one in particular with additional needs for whom daily outdoor big play is a necessity for their development. The school has already pledged £4,000 towards the project.

4.5 Name of Project: Bramhope Public Footpaths surface improvement scheme

Ward Affected: Adel & Wharfedale

Name of Delivery Organisation: LCC Parks & Countryside

Amount Requested: £8,014.00 Revenue

This project will improve the surface of two sections of public footpath which link Parklands Gate with Breary Lane and the A660 Leeds Road with the heart of Bramhope village.

The footpaths are very well used by pedestrians accessing numerous local amenities including shops, bus stops and the local church and both have the benefit of a hard wearing surface. Improvement work will prolong the life of the existing surface by coating the footpath in a non-slip wearing surface.

4.6 Name of Project: Site Based Gardener for Guiseley & Rawdon and Yeadon

Ward Affected: Guiseley & Rawdon and Otley & Yeadon

Name of Delivery Organisation: Parks & Countryside

Amount Requested: £23,301 (£13,225 Guiseley & Rawdon and £10,076 Otley & Yeadon) Revenue

This funding is requested to fund one site based gardener to cover seven sites in the Guiseley, Rawdon and Yeadon areas. These sites are as follows: Yeadon Cemetery, Guiseley Cemetery, Micklefield Park, Springfield Park, Guiseley Towngate, St Oswald's and Guiseley Gyratory. The gardener will be undertaking general gardening duties including: grass cutting, pruning, de-littering, emptying of litter bins, removing fly tipping, inspection of play equipment, maintenance of park infrastructure, planting and sweeping paths

The gardener will work for 3 days a week at the 6 sites within the Guiseley and Rawdon ward and the remaining two days at Yeadon Cemetery which is in Otley & Yeadon ward. The Area Committee currently funds the gardener for the three days at the Guiseley & Rawdon sites.

The gardener is requested to work at Yeadon cemetery for two full days due to the nature of the work there which requires a lot of hand tool work to trim around individual graves. Yeadon is one of the largest cemeteries in the area.

4.7 **Name of Project:** Additional Staff for Yeadon Tarnfield and Otley Wharfemeadows Parks

Ward Affected: Otley & Yeadon

Name of Delivery Organisation: Parks & Countryside

Amount Requested: Option one £4,545 or Option two £958 Revenue

Due to the popularity of Wharfemeadows Park and Tarnfield Park during the spring and summer months there is always a large amount of litter left behind. Additional staff resources are therefore required to undertake duties such as the emptying of litter bins, litter-picking across the sites and the general upkeep of the parks as required.

Option one

To employ two members of staff to work weekends from July through to the end of September, plus the August bank holidays for three hours each day undertaking the duties above.

Option two

To employ two members of staff to work the Spring bank Holidays in April and May only.

4.8 **Name of project:** Tranmere Park Design Group

Ward Affected: Guiseley & Rawdon

Name of Delivery Organisation: Tranmere Park Design Group

Amount Requested: £3,300

The Tranmere Park NDS has been an on going project since 2006. A committee of local residents, supported by Councillors and in consultation with other residents and members of the public, have developed a document of material consideration within the Planning Department. This document will be used when applications from developers or residents are considered to try to help maintain the special qualities of the Tranmere Park estate.

Funding is requested to pay for the cost of art work, design and printing costs of the document. A copy will then be delivered by volunteers to all households on the estate and copies will be available at the Leonardo Building for reference.

5.0 Small Grants

5.1 The following table details the small grants allocations per ward, the total spend on small grants to date and the balance remaining.

Ward	Allocation	Details of spend	Balance remaining
Adel & Wharfedale	£3,000	£1,600.16	£1,399.84
Guiseley & Rawdon	£3,000	£1,659.86	£1,340.14
Horsforth	£3,000	£1,120.00	£1,880.00
Otley & Yeadon	£3,000	£2,414.00	£586.00

6.0 Recommendations

7.1 Members of the Outer North West Area Committee are requested to:

- Note the current position of the well-being budget as set out at 2.0 and 3.0
- Consider and agree the projects as outlined at 4.0

Background papers

None

Originator: Jane Pattison
Tel: 336 7867

Report of the Director of Environment and Neighbourhoods

Outer North West Area Committee

Date: 7th February 2011

Subject: Key Messages from Area Committee Sub Groups and Forums

Electoral Wards Affected:

Adel & Wharfedale
Guiseley & Rawdon
Horsforth
Otley & Yeadon

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity
Community Cohesion
Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

The purpose of this report is to provide Members with an update and summary on progress made at the Area Committee sub groups and ward forums that have taken place since the last Area Committee meeting.

1.0 Background

- 1.1 The Area Committee currently has five sub groups looking at service provision within the delegated functions of Community Safety, Children & Young People, Streetscene, Health & Well-being and Business & Transport. All members receive the full minutes for each of the sub groups.
- 1.2 There are currently two ward forums in the outer area for Guiseley & Rawdon and Yeadon. The forums meet on a regular basis approximately four or five times a year.

2.0 Environment and Streetscene Sub Group

- 2.1 There has been one meeting of the sub group since the last Area Committee held on 13th December. Key points from the meeting were:
- 2.2 No one from Streetscene was available at the meeting. Councillor Anderson is to write to the Chief Environmental Services Officer on behalf of the sub group requesting a written update on the current position within Streetscene and proposals for the delegation.
- 2.3 An officer from Parks & Countryside attended the meeting to update Members on current priorities for the service.
- 2.4 Rachel McCormack will be the Acting Service Manager for the West North West Environmental Action Team, covering Alison Gilliland's maternity leave.
- 2.5 A brief summary of work undertaken by the Environmental Action Team in the preceding quarter was circulated. A full report will be presented to a future Area Committee.
- 2.6 West North West Homes is in the process of recruiting to the neighbourhood teams. There will be 9 members of staff per area covering void properties, estate matters, graffiti and projects.
- 2.7 The next meeting of the sub group will be held on Monday 7th February.

3.0 Health and Well-Being Sub Group

- 3.1 There has been one meeting of the Health and well-being sub group since the last Area Committee held on the 19th January. Key points from the meeting were:
- 3.2 Donna Lancaster from Adult Social Care presented information on the Telecare Scheme in Leeds. This is a new initiative which uses simple monitors to help people feel safer in their home. It was suggested that Telecare be an item at a future Area Committee meeting.
- 3.3 Samantha Middleton (Head of Service for health visiting) attended the meeting on behalf of Leeds Community Healthcare to provide an update on the provision of Health Visiting and Midwifery Services in Outer North West Leeds. Information was provided on the closure of the 'well baby' clinic in Guiseley.
- 3.4 NHS Leeds Community Healthcare and Leeds City Council are currently working in partnership to review health visitor services and children's centre provision across the city.
- 3.5 The next meeting of the sub group will be held on Tuesday 22nd March 2011 at 2.30pm.

4.0 Children and Young People Sub Group

- 4.1 There has been one meeting of the sub group since the last Area Committee meeting held on 7th February. Key points from the meeting were:
- 4.2 Suzanne Wainwright gave an update on the youth service and informed the meeting of a 12.5% cut in the youth service budget. As a result, more volunteers are being recruited to help with sessions.

- 4.3 The Duke of Edinburgh award scheme run by the youth service is extremely successful in outer north west however, it was noted that the scheme that was run at Benton Park School was no longer being offered.
- 4.4 The youth service would like to keep a mobile facility for both inner and outer north west and that from next financial year the intention is to keep the vehicle and fund it through the youth service, if the budget allows.
- 4.5 There has been a freeze on recruitment so at the moment any vacant posts are not filled.
- 4.6 As of January, all senior youth workers will only deliver face to face work and there will be no management of staff carried out by these workers. This will be carried out by the senior youth work managers. There is a commitment to protect staff who are delivering face to face contact with children.
- 4.7 There is an aspiration to co-locate Children's Services staff together in an area so that the structure becomes more integrated. Extended Services Managers contracts will end next August but work is underway with the Department of Education regarding central funding to keep these posts going.
- 4.8 It is the intention of the Children's Services re-organisation to keep frontline services whilst reducing the number of leaders and managers.
- 4.9 Childrens Services will operate over 3 areas with boundaries of the clusters matching those of the Neighbourhood Policing Team. Further details on the restructure will be made available at the February Area Committee.

5.0 Community Safety Sub Group

- 5.1 There has been no meeting of the Community Safety sub group since the last Area Committee available to report on. The next meeting is scheduled for 25th January 2011.

6.0 Business and Transport Sub group

- 6.1 There has been no meeting of the Business and Transport subgroup since the last Area Committee however a briefing was held with ward members on the 17th December with Neale Wallace and Louise Porter from Metro to brief members on the proposed Quality Bus Contract Scheme. This scheme would make Metro responsible for setting bus routes, fares, timetables and quality standards. The private companies that run the bus services now would then run services under contract to Metro.
- 6.2 The briefing formed part of Metro's initial consultation exercise. A formal period of consultation will take place during 2011. Further information regarding the Quality Bus Contract Scheme proposals can be found at

<http://www.wymetro.com/news/releases/qualitycontracts>

7.0 Guiseley and Rawdon Forum

- 7.1 There has been one meeting of the forum since the last Area Committee on 8th December 2010. The forum heard presentations from the following services:

- 7.2 Police – summary of crime in the area and agreeing new PACT priorities. These were agreed as addressing parking issues outside Benfield Ford and students not crossing the roads safely when leaving school.
- 7.3 Guiseley School Technology College – an update on the school and the work they do in the local community.
- 7.4 Infostore – discussed the services available through the older people Leeds website (www.olderpeopleleeds.com) and what training is available to get older people on line.
- 7.5 The next meeting is to be held on 9th February 2011, 7pm at Greenacre Hall, Rawdon.

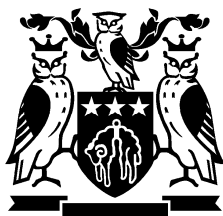
8.0 Yeadon Forum

- 8.1 There has been no meeting of the forum since the last Area Committee.

9.0 Recommendations

- 9.1 The Area Committee is asked to note the contents of the report.

List of background documents: None



Report of the Health & Wellbeing Improvement Manager – West North West

Area Committee – Outer North West

Date: 7/2/11

Subject: Transition of health improvement function to local government

<p>Electoral Wards Affected: All</p> <div style="border: 1px solid black; display: inline-block; padding: 2px 5px; margin-bottom: 5px;">√</div> Ward Members consulted (referred to in report)	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input checked="" type="checkbox"/></p>	
<p>Council Function <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

Executive Summary

Following political changes at a national level, further guidance and papers were issued in 2010 that recommend abolishing Primary Care Trusts and moving accountability for the delivery of health improvement to Local Authorities. This will be lead by jointly appointed Directors of Public Health. Dr Ian Cameron took up this position in Leeds in November 2010.

1.0 Purpose of This Report

1.1 This paper outlines the significant changes taking place locally following the publishing of recent government white paper and guidance which highlights implications for the work of the local Health and Wellbeing area partnerships.

2.0 Background Information

2.1 Michael Marmot published his review paper ‘fair society, health lives’ in 2009 with a focus on reducing health inequalities through addressing wider social determinants of health. He put together six policy objectives as outlined that have been built on by the government in their subsequent white papers – details of which are outlined below.

- 2.2 Reducing health inequalities will require action on six policy objectives:
- Give every child the best start in life;
 - Enable all children young people and adults to maximise their capabilities and have control over their lives;
 - Create fair employment and good work for all;
 - Ensure healthy standard of living for all;

- Create and develop healthy and sustainable places and communities;
- Strengthen the role and impact of ill health prevention.

2.3 He also stated to deliver these policy objectives would require action by central and local government, the NHS, the third and private sectors and community groups. National policies will not work without effective local delivery systems focused on health equity in all policies. Effective local delivery requires effective participatory decision-making at local level. This can only happen by empowering individuals and local communities.

3.0 **Equity and Excellence: Liberating the NHS The Governments White Paper for the future of the NHS (July 2010)**

3.1 The NHS White Paper, *Equity and excellence: Liberating the NHS*, sets out the Government's long-term vision for the future of the NHS. The vision builds on the core values and principles of the NHS - a comprehensive service, available to all, free at the point of use, based on need, not ability to pay. It sets out how we will:

- put patients at the heart of everything the NHS does;
- focus on continuously improving those things that really matter to patients – the outcome of their healthcare;
- empower and liberate clinicians to innovate, with the freedom to focus on improving healthcare services.

Some of those changes may include:

- strengthening public and patient involvement through a new Health Watch;
- improving integrated working between health and social care;
- strengthening partnership arrangements through the development of a statutory health and wellbeing board - the role of which may include some functions currently offered by our scrutiny board and will develop the role of elected members in health and wellbeing;
- moving health improvement functions to the local authority with ring fenced funds;
- joint appointment of a Director of Public Health within the local authority;
- closure of Primary Care Trusts by 2013;
- development of GP commissioning consortia.

3.2 In Leeds, Dr Ian Cameron has been appointed as Joint Director of Public Health for Leeds City Council and NHS Leeds. He started in his role on 1st November 2010. Our local partnerships for health and wellbeing have had GP involvement, through practice based commissioning groups, since they started meeting in October 2009 and they will continue to develop this. They also have councillor involvement through the elected member health champions. Healthy Leeds Partnership is facilitating the process to make our partnership arrangements statutory so that it will make health and wellbeing even more of an important priority for everyone in the city.

3.3 **Public Health White Paper *Healthy Lives, Healthy people*** published in 2010 reinforced much of what was outlined in the July white paper summarised as follows:

What the White Paper says...about the role of local government in public health

- Local government will be given responsibility, backed by a ring-fenced budget, for improving people's health and tackling health inequalities.
- Existing functions in local government that contribute to public health will continue to be funded through the local government grant.

- Moving public health functions to local government will enable joint approaches to be taken with other areas of their work such as housing, the environment, transport, planning, children's services, social care, environmental health and leisure.
- Local government will have substantial freedoms, under the 'general power of competence' to decide what action is needed to tackle local public health needs.
- These freedoms will mean local government can involve new partners to take innovative approaches, for example, contracting for services with a wider range of providers across the public, private and voluntary sectors or grant-funding local communities to take ownership of some preventative activities.

What the White Paper says...about funding for public health

- A separate consultation document will be published shortly after the White Paper on the details of the proposed scope, funding and commissioning responsibilities for Public Health England.
- The new system will be funded by a new public health budget, which will be separated within the overall Department of Health budget.
- Public Health England will allocate ring-fenced budgets, weighted for inequalities, to upper tier and unitary authorities in local government. This budget will fund both improving population health and non-discretionary services such as open access sexual health services and certain immunisations. As a ring-fenced grant, this budget will carry limited conditions about how it is to be used.
- A new health premium will be used to reward progress made on public health outcomes locally, taking into account health inequalities.
- Shadow allocations will be made to Local Authorities for 2012-13, to allow for planning before the allocations go live in 2013-14.

What the White Paper says...about commissioning public health services

More detail will be set out in the consultation document. However, there will be three principal routes for Public Health England funding services:

- Granting the public health ring-fenced budget to local government
- Asking the NHS Commissioning Board to commission services on its behalf, such as screening services and the relevant elements of the GP contract
- Commissioning or providing services directly, for example, national purchasing of vaccines, national communication campaigns or health protection functions.

These are not exclusive – for example, there may be an option of asking GP consortia to commission on behalf of Public Health England. It is proposed Public Health England should be responsible for funding and ensuring the provision of services including drugs treatment, sexual health, immunisation, health protection, alcohol prevention services, emergency preparedness, obesity, nutrition, health checks, screening, child health promotion services, including school nursing and health visiting, and some elements of the GP contract including immunisation, contraception and dental public health.

3.4 Key Timescales:

- April 2011 – Shadow Health and Wellbeing Boards in place.
- Summer 2011 – White paper long term care and adult social care funding.
- By April 2012 – Joint Directors of Public Health – GP Commissioning Consortia in place, shadow budgets allocated. All NHS provider services achieve Foundation status.
- By April 2013. GP commissioning consortia fully operational – final steps to disestablish Primary Care Trusts.

4.0 Implications For Council Policy and Governance

4.1 The work of the health and wellbeing partnership corresponds with the recently published White Paper published by the Department of Health "Equity and Excellence: Liberating the NHS" and the move towards localism. There is a greater emphasis on delivering services around local needs, especially for those that have the greatest health and wellbeing inequalities. There will be a new public health function in the council and there is a challenge to ensure that health becomes everyone's business.

5.0 Legal and Resource Implications

5.1 None.

6.0 Recommendations

6.1 Members note changes taking place as a result of recent national policy drivers and implications for local authorities.

7.0 Background Papers

7.1 None.



Originator: Sheila Fletcher

3952297

**Report of the Deputy Director - Strategic Commissioning
Adult Social Care**

Meeting: Outer North West Area Committee

Date: 7th February 2011

Subject: Future Options for Long term Residential and Day Care for Older People

Electoral Wards Affected:

Adel & Wharfedale
Guiseley & Rawdon
Horsforth
Otley & Yeadon

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

EXECUTIVE SUMMARY

This report presents the Area Committee with information relating to future options for long term residential and day care services for older people.

At its meeting on 15th December, the Council's Executive Board agreed a set of criteria for considering the most suitable options for each of its residential homes and day-care centres for older people. It also agreed to begin public consultation on these proposed options.

The Executive Board report is appended and forms the basis of this report. (Appendix 1).

This report outlines the consultation and engagement process aimed at seeking the wider views of stakeholders and specifically of those people currently living in residential care homes, day care centre users, their carers and the staff who provide care and support.

Members of the Area Committee are asked to consider the information set out in this report and make a response as part of the consultation process agreed by Executive Board. The consultation is due to run until the end of the first week of April, 2011

Purpose of This Report

1. This report presents the area committee with information relating to the future options for long term residential and day care services for older people. It outlines the consultation process to progress and implement the recommendations of the Executive Board agreed on 15th December 2010. The Executive Board report is appended and forms the basis of this report.
2. Members of the Outer North West Area Committee are invited to suggest specific local issues that will help plan for the future needs of older people and make a response as part of the consultation process agreed by Executive Board.

Background Information

3. In relation to the future of older people's residential care, these matters were the subject of an inquiry conducted by Adult Social Care Scrutiny Board in October and November 2010. The inquiry accepted that people's expectations about residential care accommodation have increased and that the current provision is not sustainable in the long term due to the cost of bringing this up to the necessary standards. The inquiry also informed the development of a set of options in relation to residential care homes, approved by Executive Board on 15th December.
4. The ambitions of the improvement programme developed by the council to embrace and implement the spirit and vision of "Putting People First" were reinforced by the outcome and recommendations of the 2008 Independence, Wellbeing & Choice Inspection of Adult Social Services. The Inspector concluded that there was an immediate need to 'extend the range and choice of services by reconfiguring and modernising traditional buildings based services'. In July 2008, Executive Board agreed a strategy for reshaping older people's day services to provide greater opportunities for them to receive more personalised services with an enhanced range and quality of community based activities. At the same time, proposals were being made to strengthen the position of Neighbourhood Networks to be the primary response to engage older citizens in social, community and well-being initiatives with a more specialised role for Local Authority provision.
5. Building on these proposals, future options for older people's day care have been considered alongside residential care provision and form the basis of the proposed options and consultation agreed by the Executive Board on 15th December.
6. The following residential homes and day centres in the outer north west area are affected by the proposed options for change.
 - Kirkland House - Residential Home (Yeadon)
 - Manorfield House - Residential Home (Horsforth)
 - Spring Gardens – Residential Home & Day Centre (Otley)
 - Suffolk Court - Residential Home (Yeadon)
 - Calverlands - Day Care Centre (Horsforth)

Consultation and Timescales

7. The Executive Board report appended outlines a series of options and a set of criteria for considering the most suitable option for each of its residential care homes and day care centres, (paragraphs 4.14 – 4.15 and 4.2.6). Members of the Outer North West

Area Committee are invited to comment and give their views on the criteria for determining the most appropriate option for each facility, outlined in the Executive Board report appended, particularly in terms of any specific local factors.

8. The Executive Board report also describes a consultation programme on these options, (paragraph 6). At the meeting of the Area Committee Chairs on 3rd December, Members considered and commented on the proposed structure and approach of the consultation programme proposed as part of the duties of the local authority to seek the wider views of stakeholders and specifically of those people currently living in residential care homes.

Consultation with residents, day care users and relatives

9. For existing residents of residential care homes, day care centre users, their families and carers the consultation will;
 - seek their views about the actual process and formula for deciding the options for the future running of their residential care home and day centre. This will help identify any gaps and ensure that those affected understand what is being talked about, why the changes are being made and consider how this will affect them as an individual.
 - determine the impact of the proposals on individuals and how we might reduce this and ensure that the needs of individuals are adequately assessed in making any plans.
10. A letter and consultation pack containing a fact sheet and explanation of the criteria for determining the option for each individual home was sent to residents, day care centre users and their relatives on 10th January 2011. Staff have been fully briefed to be able to assist them understand, consider and take-in the information. The aim will be to ensure that residents, day care centre users and their relatives understand the criteria for considering the most suitable option for their residential care home and day care centre.
11. Officers in Adult Social Care (ASC) are currently assessing the option for each individual home and day care centre according to the criteria agreed by Executive Board. It is anticipated that this analysis will be complete in February 2011 at which point further consultation materials, bespoke to each residential home and day care centre, will be circulated to all residents. It is proposed that further consultation will then take place on the specific option. Questions will be put to residents and day care users using a questionnaire, available in a range of formats. They will be offered a one to one interview and individual advocates will be appointed for those residents and day care centre users that do not have a relative or friend to support them or speak on their behalf. The main focus of this will be to capture people's responses to the proposed changes and determine the impact on individuals and how this might be reduced as plans are developed. This consultation will compliment the individual needs assessments that will be carried out by appropriately qualified officers in Adult Social Care.
12. In order to provide an opportunity for the area committee to comment on the proposed options for individual centres referred to in paragraph 6 and relevant neighbouring facilities, it is suggested that a further report outlining these individual options is brought to the Outer North West Area Committee at its meeting in March 2011.

Wider Consultation

13. Delivering the proposed changes also requires consultation and engagement at a more general level with stakeholder and interest groups and the wider general public who may have expectations about the future of older peoples care services. At its meeting in November 2010, Executive Board approved a phased, city-wide public consultation on the impact of the Comprehensive Spending Review announced by the Government in October. This provided an opportunity to present a comprehensive and holistic view of all council services and their future delivery. Initially a corporate approach, the aim of the first phase of the consultation was to make residents of Leeds aware of the financial challenges facing the city and the need to make difficult choices and decisions on service provision. Officers in ASC were involved in the design of this consultation, contributing to a series of questions available to the public on the council's consultation portal 'Talking Point' from mid-November to 31st December 2010. It is suggested that the findings from this consultation could serve to provide a mandate from the citizens of Leeds to generally review ASC services, including the future of older people's long-term residential services.

14. Phase two of the overall consultation on the spending challenge, beginning in January 2011, will be a directorate specific approach. For ASC, this provides an opportunity to consult closely with stakeholders on the future of adult social care services. In addition, specific consultation and engagement will take place on changes to individual services and initiatives. These are outlined below. It is proposed to coordinate these various strands of consultation in order to make best use of resources, avoid duplication and "consultation fatigue" among our stakeholders.
 - Spending Challenge
 - Future options for residential and day care services
 - Charging of non- residential services
 - Promotion of community based services and personal budgets/ self directed support

15. There are a number of existing service user and carer forums and reference groups across the various disability, older people and ethnic groups. Also infrastructure organisations that hold regular meetings with their members. The membership of many of these groups is duplicated, with the same people representing the interests of older people across a broad range of themes. Leeds Older People's Forum has a membership of over 120 voluntary sector organisations working with older people across Leeds, including Neighbourhood Network Schemes. The forum supports its members and ensures that the voluntary sector is involved in planning, developing and managing services for older people. Although the following list is not exhaustive, these are some of the groups invited to take part in the consultation. Members of the Outer North West Area Committee are invited to suggest any local groups who may not be represented on the list of groups below.
 - Learning Disability Reference Group - LDRP
 - Mental Health Watch
 - Older People's Reference Group - OPRG
 - The Alliance of Service Experts -
 - The Independent Disability Council - IDC
 - The Equality Hubs
 - Leeds VOICE
 - Volition
 - Leeds Older People's Forum

- Neighbourhood Networks
 - Leeds LINK
 - Leeds Involving People
 - Leeds Older People's Forum
16. It is proposed to hold a series of consultation market place style events for members of these groups and forums. The aim will be to capture their views on the future of adult social care services. In terms of the specific consultation on future options for residential and day care, officers will have a stall providing a wide- range of information and the opportunity for stakeholders to comment.
17. In addition to these events, there are a number of ways in which the wider general public and other interest groups will be able to have their say. An information pack providing background information, a fact sheet and questionnaire will be available online and hard copies will be available on request. The questionnaire can be filled in manually and posted or can be done online on the council's consultation portal, 'Talking Point' at www.leeds.gov.uk

Implications for Council Policy and Governance

18. The options presented in the report developed for the existing Local Authority provided facilities, endorsed by the Executive Board, will be the subject of a formal and comprehensive programme of consultation and engagement as set out in the previous passage.
19. Colleagues in NHS Leeds who commission 30 of the current bedbase are also key stakeholders and in the development of shared plans for the development of more integrated health and care services in the City it is clear that they will wish to identify what scope exists within the emerging strategic plan for further joint work within these facilities. Discussions so far have indicated a positive desire for more extensive partnership reflecting the good work that has been undertaken in recent years within these facilities and recognising potential economic benefits for both parties which are currently being examined in much greater detail.

Legal And Resource Implications

20. In discharging its responsibilities under the Human Rights Act, the Authority is required to undertake a comprehensive formal programme of consultation in relation to the options set out previously in this report. In addition, the Authority is committed to ensure that the care and support needs of any older person affected by the options set out in this report are adequately assessed as an integral part of this process with appropriate advocacy available in support of identifying high quality alternatives where it is agreed this is the most appropriate option.

Equality Considerations

21. An equality impact assessment is being prepared against all the equality characteristics as laid down by legislation. It will form part of the consultation process and will be reviewed as plans develop.

Recommendations

22. Members of the Area Committee are asked to:
- Note and consider the report appended

- Comment on the criteria for determining the most appropriate option for each facility outlined in the Executive Board report appended, particularly in terms of any specific local factors
- Suggest any local voluntary organisations working with older people in the outer north west area as outlined in paragraph 15
- Suggest specific local issues that will help plan for the future needs of older people
- Agree to refer the report to the Area Committee's Health and Well-being sub-group on 22nd March for a response to be considered as part of the consultation

Background Papers

Independence, Wellbeing and Choice Inspection of Adult Social Care, Executive Board, July 2008

Adult Social Care Scrutiny Board, October and November 2010

Government Spending Review 2010, Executive Board November 2010



Report of the Director of Adult Social Services

Executive Board

Date: 15 December 2010

Subject: Future Options for Long Term Residential and Day Care for Older People.

<p>Electoral Wards Affected:</p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>
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Eligible for Call In

Not Eligible for Call In (Details contained in the report)

EXECUTIVE SUMMARY

This report sets out the Council's vision for the future of residential care and daytime support for older people in Leeds. It takes as its central principle people's increasing expectations of choice, quality and control over the care they receive.

The report describes the Council's existing residential and day care service and considers the city's future requirements for these services in the light of

- the changing demographic profile of older people in the city
- people's wish to remain at home for as long as possible
- new services that are being developed as alternatives to residential and day care
- new services aimed at preventing premature entry into residential and day care
- new services being developed in the independent sector
- the 'Putting People First' and personalisation agenda
- the increasing number of surplus places in the Council's residential homes and day centres
- the current and future economic climate and the capital requirements of a high quality service

The report goes on to set out options for the future of the Authority's residential and day care estate and a consultation process by which service users, residents, carers, staff, stakeholders and the general public will be engaged in drawing up firm proposals for presentation to a future meeting of Executive Board.

Executive Board is recommended to support the need to take action to address the issues set out in para 3.1 to 3.3.3 of the report; endorse the options for change set out in para 4.1.4 to 4.2.8 of the report; endorses proposals to use Richmond House as an intermediate care facility as set out in paras 4.1.6 to 4.1.8; approve the establishment of an Advisory Board consisting of representatives from all provider and stakeholder groups as described in para 4.2.7; give approval for the consultation as described in para 6.1 to 6.16 of the report; and receive further recommendations for

each individual unit or facility following the outcome of the consultation at a future meeting of Executive Board.

1 PURPOSE OF THIS REPORT

- 1.1 The purpose of this report is to present Executive Board with information that will allow an informed consideration of recommendations for the future provision of residential and day care in Leeds.
- 1.2 The information presented in this report highlights the urgent need to bring forward strategic options that maximise opportunities to develop more person-centred services, whilst ensuring the needs of people currently using existing services continue to be met safely and appropriately. If the Council is to shape the future of the service over the next decade, it is essential to begin the transition from the residential and day care model currently provided to one that delivers bespoke services in the older person's home as far as possible and in residential settings when needs become complex.

2 BACKGROUND INFORMATION

- 2.1 Previous reports to Executive Board have highlighted the Council's vision to shape more flexible services which offer care and support in or close to people's own homes and communities. At the meeting of 3 November 2010, Executive Board approved proposals to establish a city-wide reablement service aimed at preventing premature entry into residential care. At the meeting of 21 July 2010, Executive Board endorsed the introduction of Personal budgets and self-directed care for people increasingly wishing to arrange their own care and support packages to help them remain independently at home.
- 2.2 These reports and policies should be seen in the context of national legislation and guidance, including *Independence, Wellbeing and Choice* (DH Green Paper, 2005); *Putting People First*, the vision and commitment to the transformation of adult social care (DH 2007); and *Shaping the Future of Care Together* (DH Green Paper, 2009).
- 2.3 The national picture is one of the present and future generations of older people increasingly requiring their support and housing to be provided separately, with support delivered in their own homes, tailored to individual needs with the ability to increase or reduce as required. People have increasing expectations of support at home for longer and increasing expectations of choice, quality and control over the care they receive.
- 2.4 The future role of local authorities will be to support people with the highest and most complex needs and ensure people with low to moderate needs are able to gain access to services that will help them remain independent. In the light of the emerging vision of *Putting People First*, the further role of local authorities will be to oversee development of an independent-sector care and support market that provides its customers with a wide variety of choices for flexible services.
- 2.5 An Independence, Wellbeing and Choice inspection of Adult Social Care in Leeds was carried out by the then Commission for Social Care Inspection in 2008. Its report and recommendations highlighted tensions between the requirements to provide increasingly personalised care through personal budgets, while at the same time maintaining a large stock of directly provided, buildings-based services.
- 2.6 As a result, on 22 July 2009, Executive Board approved measures to address partially an over capacity in day care places and to close or reduce four day services in the city

2.7 This report therefore describes further proposals to re-shape the city's current day and residential care arrangements to meet changing expectations and ensure better outcomes for people within available resources.

3 MAIN ISSUES

3.1 Demography

The number of people in Leeds aged over 65 is projected to grow from its current base of 110,500 by 8% in 2015 and by 33% in 2029. The increase in the number of people over 85 is expected to be more rapid, growing by 11% in 2014 and by 70% in 2029.

3.1.2 A significant increase in the number of people over the age of 85 will mean that more people will experience dementia and this will need to be reflected in care services offered by the city.

3.1.3 This demographic change will lead to a widening gap between the existing supply of the kinds of care currently on offer and the demand for them. There is therefore a significant opportunity to remodel the balance of care towards more support and care at home and away from more institutional, buildings-based care.

3.2 Residential care

3.2.1 The Council's residential homes

There are 19 Council-run residential care homes in Leeds, representing 628 out of a total residential care bed-base of 2214 across the city. The majority of the Council's units provide a combination of standard residential care and residential respite care. A smaller number of units offer specialist care which includes dementia care, care for physically frail older people and intermediate care provided under contract to NHS Leeds. Seven units offer day care facilities on the same site.

3.2.2 Most of the Council's residential homes were built in the 1960s and are in need of refurbishment to bring them up to modern standards, including capital investment at all units to ensure compliance with fire regulations. In 2010 this additional investment is anticipated to be £1.32 million. A cumulative cost of around £3.9 million over five years and £6 million over 10 years can be expected.

3.2.3 The expectations of people entering long term residential care are that their physical surroundings should at least match those they have enjoyed previously. Regulatory requirements for new facilities are for all rooms to have en-suite toilet and wash basin although the majority are now built with bathrooms that include showers. To bring Council-owned facilities up to this standard would require considerable additional investment. Given the relatively small scale of most of the units, any form of modernisation within the current structures would reduce the number of rooms overall, adversely affecting financial viability.

3.2.4 Independently provided residential homes

In the last three years 1000 new bed spaces have been opened by the city's independent care providers in newly-built facilities. Each of the new homes has been built to a specification which includes en-suite rooms and enhanced care technology. It is common for these new homes to offer facilities such as IT suites, hair salons, cafes etc.

3.2.5 The rooms and additional facilities offered in these new, purpose-built establishments clearly influence the choice of home being exercised by potential residents and their families, generally at the expense of less well-specified establishments and generally at no greater cost.

3.2.6 Demand for long term residential care

Whilst there are periodic fluctuations, year on year trends show that fewer people are being placed in this type of accommodation. An analysis produced for the Council by the Cordis Organisation has highlighted a significantly falling demand for residential care (a 19% reduction between 2002 and 2008). Their report notes the specific impact of the increased availability of extra care housing in accelerating the fall in demand for residential care. It should be noted that an additional 120 units of extra care housing will become available by the end of the 2010/11 financial year and a further 300 units are proposed as part of the Council's bid for Round 6 PFI credits. The projected requirement for residential care beds will therefore fall into sharper decline.

3.2.7 In 2007/08, Leeds publicly funded 24 people over the age of 65 for every 1000 people in that age group (a total of 2066 people). If present trends continue (driven by the further development of alternative housing options and more intensive forms of health and social care in the home) this rate could fall to as low as 5 per 1000 in 2029. This projection suggests that as little as one-third of the current residential care beds being used or provided by Adult Social Care would be needed in 20 years time.

3.2.8 Although direct comparisons are problematic (chiefly due to the allocation of overheads), the assessed unit cost of Council-provided residential care is more expensive than can be purchased in the independent sector by between £50 and £150 per week. According to the Care Quality Commission's assessment of the quality of care provided, no material difference in quality can be discerned, although each home clearly has its own unique features. This cannot fail to impact on demand for Council-provided residential accommodation.

3.2.9 The residential care model will be less attractive to people who are currently in their mid 60s, who will expect their support to be delivered in their own homes when they require it.

3.2.10 Benchmarking
National benchmarking by the Department of Health (DH) indicates that local authorities should aim to spend no more than 40% of their available budget on residential care for older people and should aim to reduce this year on year. According to the DH view, Leeds is over-provided at approximately 55% of committed expenditure.

3.3 Day care

3.3.1 The Council's day centres

Sixteen day centres for older people are operated by the Council within the city, typically operating from 10.00am to 3.30pm. Three of the centres provide services for people experiencing dementia and seven are linked to a residential care home.

3.3.2 Demand for day care services

Policy guidance issued in 2009 (*Shaping the Future of Care Together*) encourages local authorities to develop strategies which stimulate development of high quality services that treat people with dignity and maximise choice and control through the use of personal budgets and self-directed support. This means that people are increasingly sourcing their support outside of the traditional day care setting. At the same time, councils were encouraged to invest in prevention, early intervention, reablement and providing intensive care and support for those with high level, complex needs.

3.3.3 As a result, day care services for older people in Leeds become increasingly under-used, as public expectations, changing patterns and the take-up of personal budgets have an impact on day centre occupancy. The current occupancy of the 16 Council-run day centres ranges between 39% and 62%, suggesting that they are not sustainable in the future and not attractive to new customers of the service. In spite of approval given by Executive Board in

July 2010 to reduce the number of day care places throughout the city, occupancy levels continue to decline.

4 CONCLUSIONS

4.1 Residential care

4.1.1 During the past 10 years, the Council's stock of residential care facilities for older people had been reduced by the opportunistic development of extra care housing, using sites vacated by former residential homes.

4.1.2 This program has taken five establishments out of commission over the decade, concluding most recently with the redevelopment of the Hemingway House site. However, savings which may have been made by down-sizing the stock of directly provided units have been cancelled out by the additional investment needed to meet CQC and Fire Authority standards.

4.1.3 The 'doing nothing' option is not, therefore, realistic. Doing nothing would lead to the closure of units through lack of investment to maintain current facilities even to minimum standards. People needing residential care are increasingly more likely to be attracted to the modern, independent facilities on offer than those offered by the Council. This will continue to drive up the number of vacant places in Council homes and increase the unit cost of a Council-provided placement. Acting alone, the Council will not be able to afford to upgrade any of its units to an expected or desired standard.

4.1.4 Options for change: residential care

Two options for change are presented for each unit, following consideration of a number of factors, including:

- the current profile of residents living in the home, their needs, levels of dependency and risks associated with their care and those of their carers;
- the current profile of the staff team, skill mix and length of service;
- the wishes of staff in relation to the recent offer of early leaver initiatives;
- the strategic 'fit' of the unit in the future vision for adult social care in the city;
- the current profile of bed use: specialist, generic, permanent, transitional;
- the current use of the facility under agreement with partners;
- the availability of appropriate alternative facilities nearby;
- the trend in levels of unoccupied places;
- the unit cost of placements in the facility;
- the material condition of the building;
- the capital and revenue requirements over the next five years to maintain the facility to basic standards;
- the capital and revenue requirements to upgrade the facility to approach compliance with the 2002 minimum standards;
- the impact of other Council initiatives in the local community.

Option 1 – Recommission: The facility is suitable overall, with no or minimal structural alteration. It will be used as a specialist care facility in line with the vision for future adult social care provision. This option lends itself to opportunities to integrate health and social care services in the city, particularly for intermediate care services for physically frail older people and those experiencing dementia.

Option 2 – Decommission: The facility has significant limitations overall to continue with its current use. Under this option, there are four sub-options:

2a Gradual decommission

If no nearby facility exists where residents could be offered alternative accommodation, then the decommission would be phased over a period of years

2b Decommission phased with introducing a new provision

If an alternative facility is under construction or planned nearby (eg independent sector care home or extra care housing) which will better meet the future use of older people in the locality, the decommission would be phased to accommodate construction or completion

2c Decommission into existing provision

If appropriate alternative accommodation is available nearby, then residents would be offered opportunities to move there. The decommission would be planned to coincide with the residents' move.

2d Sale as a going concern

Although a building may be limited overall in its future use by the Council, it may be of interest to third-sector or independent providers, subject to appropriate guarantees preserving benefit to Leeds people and the Council.

- 4.1.5 In relation to Option 2 above, consideration will be given to the potential for
- the facility to become a 'community hub', supporting services such as community support, early intervention, reablement and outreach
 - expressions of interest from third and independent sector care home developers in new facilities on the site, so as to offer high quality, modern facilities to future generations
 - the future availability of extra care housing on or near to sites made available through this process
 - where none of the above is achievable, the reinvestment of any capital receipt gained from the sale of the building / land is used to achieve service improvement

4.1.6 Richmond House

A consultation conducted earlier this year over the proposed use of the Richmond House site for extra care housing confirmed a wish to retain it. Given the unusually high specification of the building and the range of opportunities on offer there, discussions with NHS Leeds have concluded that Richmond House offers an opportunity to continue with an increased number of intermediate care beds to prepare for the coming winter. In the mean time, any future model for intermediate care will be reviewed. This would see the deployment of NHS Leeds staff alongside Adult Social Care staff, with the centre's role being aimed at diverting older people away from hospital and / or long term care. Richmond House has no permanent residents and currently offers eight intermediate care beds partly funded by NHS Leeds and 12 respite beds.

- 4.1.7 Financial modelling has shown that, under a shared funding arrangement, the intermediate care model can be accommodated in the short term. Using this facility to test the success or otherwise of the model will give valuable insight into the extent to which this option could be developed.

- 4.1.8 Recent discussions have shown that NHS Leeds colleagues are keen to pursue the intermediate care option at Richmond House over the next few months. As a result, some people currently receiving respite care at this site will need to be offered appropriate alternatives to allow Richmond House to be used as an intermediate care centre.

4.1.9 Fairview

At Fairview, a consultation conducted earlier this year did not support a proposal to use the site for extra care housing. Fairview will therefore continue in its current role and be subject to review under options 1 and 2 above, together with the Council's other residential care homes.

4.1.10 IEWS OF SCRUTINY

An inquiry by the Council's Adult Social Care Scrutiny Board conducted in October and November 2010 accepted that people's expectations around the choice, quality and control over their residential accommodation have increased significantly and that a position of 'no

change' in the provision of Council-run residential care is not an option. The relevant section of the Scrutiny Board's report reads as follows and the full recommendations can be found at Appendix 1:

4.1.11 *Observations, Conclusions and Recommendations*

The Scrutiny Board is clear that that the current arrangements for public sector residential care are not sustainable in the long term, particularly in the light of the significant budget reductions announced in the comprehensive spending review.

4.1.12 Therefore the Board has concluded that the 'do nothing option' is not an option but rather a need to review future provision and consider all alternative options.

4.1.13 *Consideration of options*

The Board has considered what options could be pursued in relation to each of the current 19 residential homes for older people.

4.1.14 **Recommendation 1**

It is the view of the Board that the range of options as presented by officers are appropriate models that can be tested for each establishment and would recommend that the Executive Board supports these options.

4.1.15 *Consideration of Criteria*

The Board considered the criteria to be used when considering which option best suited each individual establishment.

4.1.16 **Recommendation 2**

It is the view of the Board that the criteria presented provides a sound framework for considering the most suitable option for an establishment and should be adopted by Executive Board. In addition the Board recommends that Care Quality Commission ratings are included within these criteria. The Board also recommends that inclusion issues are incorporated when looking at the impact on communities where facilities are located.

4.1.17 *Consultation*

The Board considered the proposed consultation methodology and structure.

4.1.18 **Recommendation 3**

The Board recommends the Executive Board agree the consultation methodology and structure and that it determines the consultation timetable appropriate having regard to statutory obligations.

The Board also recommends that the consultation includes; ad hoc community groups specific to a local area, neighbourhood networks and advocacy groups.

4.1.19 **Recommendation 4**

The Board recommends that the Executive Board agree the use of a template based on the consultation questionnaire used by Kent County Council, subject to the reorganising of the questions.

4.1.20 *Other observations made by the Scrutiny Board*

The Scrutiny Board made the following observations which may be of interest to Executive Board;

- Independent sector homes generally had more modern facilities and required less updating and were therefore able to provide a cheaper unit cost for services.

- The acknowledgment that as any phased decommissioning programme is implemented the unit cost of providing residual local authority provision will rise.
- The current pay differential between independent and voluntary sector employed carers and those employed by the local authority could be more justifiable by the local authority providing more specialised services in collaboration with NHS colleagues
- The overall reduction of people needing permanent residential care was due in part to the success of the Local Authority policy of developing a range of alternative care packages that had allowed people to remain in their own homes longer and other housing options such as sheltered and extra care housing.

4.2 Day care

4.2.1 Policy direction and local demographic information suggest that services for older people in the future should be directed to those who have complex needs and require specialist services, for example around dementia. Meanwhile, people with low to moderate needs are increasingly directed toward locally provided services in the community and the Council's universal services.

4.2.2 Three opportunities arise for partnerships to develop in relation to the future use of existing day care centres.

4.2.3 *Partnership with Health services:* Opportunities arise for developing community based services for dementia care, and support and reablement in partnership with NHS Leeds and the Leeds Partnership (mental health) Foundation Trust. Future models of service would allow us to meet the need of people who are most vulnerable and direct resource appropriately. The current model of care cannot be sustained in the longer term and this is an opportunity to reshape the present service to ensure Leeds is able to provide a more specialist service in the short and medium term.

4.2.4 *Partnership with other Council services:* Work done earlier this year to develop an outline business case for the proposed Holt Park 'Wellbeing Centre' confirmed the capacity of different Council directorates to work together in partnership to produce a vision for a universal preventive support service for older people. This vision continues to apply to existing Council facilities as well as the proposed new development.

4.2.5 *Partnership with the voluntary sector:* In partnership with the voluntary sector, discussions are under way with local community organisations over Holbeck and Bramley Lawn centres, which closed earlier this year. The outcome of these discussions may present a model for the maintenance of community based services for older people.

4.2.6 Options for change: day care

Options for change are presented for each unit, following consideration of a number of factors, including

- the current profile of people using the centre, their needs, levels of dependency and risks associated with their care and those of their carers;
- the current profile of the staff team, skill mix and length of service;
- the wishes of staff in relation to the recent offer of early leaver initiatives;
- the strategic 'fit' of the unit in the future vision for adult social care in the city;
- the current profile of use: specialist, generic;
- the current use of the facility under agreement with partners;
- the availability of appropriate alternative facilities nearby;
- the trend in levels of unoccupied places;
- the unit cost of placements in the facility;
- the material condition of the building;

- the capital and revenue requirements over the next five years to maintain the facility to basic standards;
- the capital and revenue requirements to upgrade the facility to approach compliance with minimum standards
- the impact on other Council initiatives in the local community.

Option 1a - Recommission: the facility is suitable overall, with no or minimal structural alteration required to be used as a specialist day care facility in line with the future vision for adult social care. This option lends itself to extending integration opportunities with NHS organisations in the city, particularly with regard to intermediate care interventions for physically frail older people and those experiencing dementia, or in relation to the needs of carers.

Option 2a – Decommission as day centre; recommission for alternative use: the facility is suitable overall, with no or minimal structural alteration required, to be put to an alternative use either by local authority or health services needing local bases.

Option 2b – Decommission: the facility has significant limitations overall to continue with its current use and no opportunity exists for use by local authority or health staff.

Under options 2a and 2b, there are four conditions:

2a & b (i) While the facility is unsuitable, all those currently using the centre and their carers would be offered alternative services designed to better meet their needs. The decommission of the centre would be phased over time to ensure this process is completed safely

2a & b (ii) Expressions of interest would be sought from local voluntary organisations in developing their services from buildings decommissioned through this process

2a & b (iii) Officers will work closely with colleagues in Environments and Neighbourhoods and with registered social landlords to ensure the future availability of extra care housing on or near sites made available through this process

2a & b (iv) Where neither 2 (ii) nor 2 (iii) is achievable, any capital receipt from the sale of a building or land will be reinvested in meeting social care objectives.

4.2.7 Implications of a reduced day service estate mean that the views of a wider constituency need to be canvassed with regard to the role which could be played by the independent, voluntary, community or faith sector, alongside the wider Council in providing day opportunities for older people and their carers. To that end, the Director of Adult Social Services proposes the establishment of an Advisory Board consisting of representatives from all provider and stakeholder groups. The purpose of the Board would be to inform the development of different delivery models as alternatives to the services provided from the facilities under review.

4.2.8 Any revisions to the extent of the existing estate would also need to address the transport requirements, particularly in relation to routes and costs.

5 LEGAL AND RESOURCE IMPLICATIONS

5.1 Residential care

The current annual budget for the Council's in-house residential care establishments amounts to £20.2 million, including direct costs (staffing, running costs), corporate charges

(including HR, ICT, legal and property management) and departmental overheads (senior management, support, training and safeguarding).

- 5.1.1 It is estimated that a total of £7.5 million of essential work is needed for building condition and fire prevention works over the next 20 years and a further £28.7 million over ten years to provide ensuite facilities and improvements to communal areas approaching those on offer at the new-build independent care homes.
- 5.1.2 The current unit cost of a directly-provided residential care place is £543 per week (this is based on 95% occupancy). If the current trend in declining occupancy continues, this would rise to £600 per week by the end of 2010/11 (every 5% fall in occupancy would add £37 per bed per week). If the decline in occupancy rates were to be arrested, then the need to invest in essential works would still bring the unit cost to £573 per week. The provision of ensuite and other improvements would bring the unit costs to £800 per week.
- 5.1.3 The current cost for independent sector residential care is £420 per week; and for independent sector EMI residential care, the current cost is £474 per week.
- 5.1.4 A detailed analysis of the cost of residential care can be found at Appendix 2.

5.2 Day care

The current annual budget for the Council's day care establishments amounts to £6.5 million including direct costs (staffing, running costs, transport and private hire), corporate charges (including HR, ICT, legal and property management) and departmental overheads (senior management, support, training and safeguarding).

- 5.2.1 Demand for day centre places is falling. At the end of the last financial year, attendance was at 55%. The average of 60% attendance in the current financial year shows the decline in attendance was not arrested by the closure of three day centres in March and April 2010.
- 5.2.2 Day care is now running alongside other services that are aimed at supporting the wellbeing of older people that are more current and up to date with the needs of the individual and the personalisation agenda. Duplication is therefore a concern in addition to falling attendance figures, which lead to rising unit costs.
- 5.2.3 A detailed analysis of the cost of day care can be found at Appendix 2.

5.3 National policy

- 5.3.1 The recent DH agenda for social care, *A Vision for Adult Social Care: capable communities and active citizens*, published after the 2010 Comprehensive Spending Review highlights how the proportion of social care budgets spent on long term residential care varies dramatically across the country. Some of this variation may reflect local preferences however, the DH says that some people are being placed in residential care because there are few alternatives to meet their needs in the community, or because people are discharged from hospital without a suitable care plan.
- 5.3.2 The *Vision* goes on to say that supported housing and extra care housing offer flexible levels of support in a community setting and can provide better outcomes at lower costs for people and their carers than traditional high-cost residential and nursing care. Better use of existing community-based services, for example step-down, reablement or home improvement and adaptations can also reduce demand for residential and nursing care. The government expects councils to look closely at how they can reduce the proportion of spending on residential care through such improvements to their community-based provision.

6 PROPOSED CONSULTATION

- 6.1 The November 2010 meeting of Executive Board approved a city-wide public consultation following the publication of the Comprehensive Spending Review.
- 6.2 Adult Social Care has been closely engaged in developing the structure and content of the consultation, which sets out the following vision.
- 6.3 “In adult social care, we are developing services which are focused on protecting older and disabled people and which give them more of a choice in how they receive help. We call it ‘personalisation’.
- “We’re also working much more closely with the NHS and we’ve recently appointed a joint director of public health to work across both our organisations.
- “Some of our income is from payments people make towards the cost of services they receive. What they contribute depends on their ability to pay. One option might be for us to increase charges for people who can afford to pay more.
- “It is likely that we will review what community based services we offer, such as residential care centres
- “We want to:
- help people stay in their homes for as long as possible
 - offer more specialised services for people with the greatest needs
 - offer better support for people who need help after an accident or illness, to try and keep them out of hospital or residential care
 - look at opportunities where some adult social care services may be delivered by other organisations, such as the NHS, voluntary or private sectors.”
- 6.4 The consultation goes on to seek the public’s views in the future provision of Adult Social Care services as follows.
- 6.5 “*Question 5:* Thinking about what you’ve just read, please rate how important you think the following are:
- give people more choice in the social care services they get
 - raise the charges for services for people who can afford to pay more
 - review, perhaps close and replace some adult social care services or facilities where they are underused or outdated
 - help people stay in their own homes for as long as possible
 - ask other organisations, such as the NHS to deliver some services for us”
- 6.6 A companion report will be submitted to this (15 December 2010) meeting of Executive Board with specific recommendations for the removal of subsidies for some elements of adult social care services.
- 6.7 Whilst not being directly specific to the matters addressed in this report, the responses provided will give a general context alongside which a formal consultation process will take place in relation to residential care and a similarly structured consultation in relation to day services.
- 6.8 It is proposed that more detailed formal consultation will also take place (outline details of which are set out from paragraph 5.9 onward), to determine the impact of the options on individuals and to identify how these will be mitigated as plans are developed. It is essential to ensure that this formal consultation embraces not only what is being proposed,

but also the rationale behind the proposals; to that end people will be provided with the fullest information.

6.9 It is intended that the consultation will be a two way process and that the aim should be to secure ongoing engagement at every stage of the process. Involvement in the proposed consultation will be offered to current service users, families and carers, the general public, staff and all relevant partner organisations. The scope of the proposed consultation will be on the future of each residential and day care unit, highlighting an option or options for addressing the issues. It is proposed that this should begin following endorsement of these proposals by the Executive Board, beginning in January 2011 and be completed within three months. The findings from the consultation, recommendations on the option for each unit and the detailed implementation plan will be reported to a meeting of the Executive Board in summer 2011.

6.10 **Consultation methodology and structure**

A comprehensive suite of information will explain the way in which factors for consideration before proposing changes set out at paras 4.2.3 and 4.3.6 above have been applied in generating the option or options for each unit.

6.11 Who will we consult with?

- Service users families and carers
- Staff
- Elected members
- Community groups
- Partnership organisations
- Trade unions
- The general public

6.12 How?

We will undertake the consultation by

- One to one interviews with all residents, relatives and carers as well as people who use respite services
- Ward Member briefings
- Attendance at Area Committees
- Providing questionnaires or all stakeholders, including online
- Producing fact sheets setting out options and how these have been arrived at
- Effective feedback arrangements
- Meetings and events with community groups with a particular interest in older people and the issues being consulted upon
- Meetings and events with trades unions, specifically in relation to the options being consulted on
- Group Q&A sessions for people who use services and all interested parties
- Documentation that gives background information about each unit and options available
- Staff meetings
- Meetings with key partner organisations, particularly NHS partners
- Newsletters and web-based information
- A media campaign

6.13 Formal advocacy and will be provided for service users when required and as requested. All options will be subject to a formal equality impact assessment.

6.14 When will we consult?

Phase 1 – the corporate consultation

It is proposed that the general consultation, to be conducted by the Chief Executive's office (paras 5.4 to 5.6 above) will begin in November 2010.

Phase 2 – the consultation on residential and day care

The more specific consultation, to be conducted by Adult Social Care (paras 5.7 to 5.12 above) will begin in January 2011 and be completed by April 2011.

- 6.15 Feedback from the consultation will be reviewed and the responses recorded and circulated to those involved in the consultation process.
- 6.16 The responses collected during the consultation and the outcome of the equality impact assessment will be used to draw up recommendations for future residential and day care services, to be considered by a future meeting of Executive Board. The recommendations will include detailed proposals on implementation.

7 RECOMMENDATIONS

- 7.1 That Executive Board endorses proposals to use Richmond House as an intermediate care facility as set out in paras 4.1.6 to 4.1.8, together with the need to make alternative arrangements for people requiring respite care and who would expect to receive that care at Richmond House.
- 7.2 That Executive Board supports the need to take action to address the issues set out in para 3.1 to 3.3.3 above.
- 7.3 That Executive Board endorses the options for change set out in paras 4.1.4 to 4.2.8 above.
- 7.4 That Executive Board approves the establishment of an Advisory Board consisting of representatives from all provider and stakeholder groups as described in para 4.2.7.
- 7.5 That Executive Board gives approval for a public consultation as described in paras 6.1 to 6.16 above.
- 7.6 That Executive Board requests further recommendations to be brought to a future meeting, following the outcome of the public consultation.

DOCUMENTS REFERRED TO IN THIS REPORT

Independence, Wellbeing and Choice, Department of Health, Green Paper, 2005.

Putting People First, the vision and commitment to the transformation of adult social care, Department of Health, 2007.

Independence, Wellbeing and Choice Inspection of Adult Social Care Services: Leeds, Commission for Social Care Inspection, 2008.

Shaping the Future of Care Together, Department of Health, 2009.

From day centres to day services: response to the consultation on day services, Leeds City Council, Executive Board, November 2009.

A Vision for Adult Social Care: capable communities and active citizens, Department of Health, 2010.

Personalisation of Adult Social Care: Update on Implementation of Self Directed Support, Leeds City Council Executive Board, July 2010

Inquiry into the Future of Residential care Provision for Older People in Leeds, Leeds City Council, Scrutiny Board (Adult Social Care), November 2010.

Government Spending Review, Leeds City Council, Executive Board, November 2010.

Domiciliary care strategy and reablement, Leeds City Council, Executive Board, November 2010.

Charges for non-residential adult social care services, Leeds City Council, Executive Board, December 2010.

APPENDIX 1

Scrutiny Board Adult Social Care Inquiry into the Future of Residential care Provision for Older People in Leeds Comments for inclusion into Executive Board Report

1 Introduction

At the June 2010 Adult Social Care Scrutiny Board meeting members expressed their desire to conduct an inquiry into the future provision of Residential Care Services in Leeds. It was considered appropriate for the Scrutiny Board (Adult Social Care) to conduct an inquiry at this juncture in order to influence decision making and assist with policy development which will ensure effective service delivery and value for money.

- 1.1 It was agreed that the Inquiry would focus on the current provision of Residential Care and the requirement for modernisation to meet customer demand whilst providing a quality service and value for money. The Board paid particular attention to:
- Current Residential Care Service provision across the City and aspirations for the future.
 - Anticipated customer demand (both long and short term)
 - Council provided Residential Care, Commissioned Private Sector Care, Quality, Sustainability and Value for Money
 - Working with Partners and Future Commissioning/De-commissioning.
- 1.2 The Scrutiny Board has received and discussed a large amount of information, covering the following;
- The National Social Care Context
 - Current Policy Context
 - Demography – Projected Population Growth and Dependency
 - Benchmarking Comparisons
 - Demand for Housing Options and Services to Maintain Independence The Local Picture and Expected Numbers of Beds for Future Services –
 - Facilities and Supply of Residential Care in Leeds
 - Implications for Local Authority Residential Care
 - The forecast reduction in provision of residential care in contrast to the increasing elderly population.
 - Provision of end of life and palliative care.
 - Respite care and facilities for carers
 - Sheltered housing
 - Those who received care from families and friends and were not accounted for by the care system.
- 1.3 The Board also discussed.
- Financial requirements of existing public sector residential homes – staffing costs, registration and regulation issues, capital investment.
 - Cost of void beds
 - Lack of opportunity for capital investment in public sector residential properties.
 - Unit cost comparisons with the private sector.
- 1.4 This report presents the agreed view of Scrutiny Board (Adult Social Care). The Board has requested that these comments are incorporated into the report to go before Executive Board.

2 **Observations, Conclusions and Recommendations**

The Scrutiny Board is clear that that the current arrangements for public sector residential care are not sustainable in the long term, particularly in the light of the significant budget reductions announced in the comprehensive spending review.

2.1 Therefore the Board has concluded that the 'do nothing option' is not an option but rather a need to review future provision and consider all alternative options.

2.2 Consideration of options

The Board has considered what options could be pursued in relation to each of the current 19 residential homes for older people.

2.3 **Recommendation1**

It is the view of the Board that the range of options as presented by officers are appropriate models that can be tested for each establishment and would recommend that the Executive Board supports these options.

2.4 Consideration of Criteria

The Board considered the criteria to be used when considering which option best suited each individual establishment.

2.5 **Recommendation 2**

It is the view of the Board that the criteria presented provides a sound framework for considering the most suitable option for an establishment and should be adopted by Executive Board. In addition the Board recommends that Care Quality Commission ratings are included within these criteria. The Board also recommends that inclusion issues are incorporated when looking at the impact on communities where facilities are located.

2.6 Consultation

The Board considered the proposed consultation methodology and structure.

2.7 **Recommendation3**

The Board recommends the Executive Board agree the consultation methodology and structure and that it determines the consultation timetable appropriate having regard to statutory obligations.

The Board also recommends that the consultation includes; ad hoc community groups specific to a local area, neighbourhood networks and advocacy groups.

2.8 **Recommendation 4**

The Board recommends that the Executive Board agree the use of a template based on the consultation questionnaire used by Kent County Council, subject to the reorganising of the questions.

3 Other observations made by the Scrutiny Board

The Scrutiny Board made the following observations which may be of interest to Executive Board;

- Independent sector homes generally had more modern facilities and required less updating and were therefore able to provide a cheaper unit cost for services.
- The acknowledgment that as any phased decommissioning programme is implemented the unit cost of providing residual local authority provision will rise.
- The current pay differential between independent and voluntary sector employed carers and those employed by the local authority could be more justifiable by the local authority providing more specialised services in collaboration with NHS colleagues

- The overall reduction of people needing permanent residential care was due in part to the success of the Local Authority policy of developing a range of alternative care packages that had allowed people to remain in their own homes longer and other housing options such as sheltered and extra care housing.

APPENDIX 2

Financial analysis, residential and day care costs

1 Residential care

1.1 Cost of service

The current annual budgets for the in- house residential care establishments are:

Direct Costs	- Staffing	<u>£14.4m.</u>
Direct Costs	- Other running costs	<u>£2.4m.</u>
TOTAL	<u>Direct Costs</u>	<u>£16.8m</u>

Corporate Charges (including Finance, HR, ICT and Legal and Corporate Property Management)

£2.0m

Departmental overheads

(including senior management and support costs, training and safeguarding costs) **£1.4m**

Total Gross Expenditure **£20.2m**

Note - If the service was no longer provided in-house there could be savings of approximately £0.9m charges from Corporate Property Maintenance and £0.2m Departmental charges for training and other Admin/Mgmt costs. This would mean that **£2.3m** of the current £3.4m central costs would continue regardless of whether the service was directly provided or provided by external provider.

1.2 The service currently provides 628 beds per week offered for the following client groups:

Continuing Intermediate Care Beds (CIC)	30
Dementia	116
Permanent beds for general/respice use	471

1.3 The current year average budgeted unit cost for directly provided residential care is **£543** per week. This is for direct costs only and is based on 95% occupancy (note this would increase to £555 per week if we continued to achieve 93% as in 09/10).

The current unit cost for independent sector is **£420** per week for residential placements and **£474** for EMI residential placements. An average of £430 per week has been used to calculate additional costs for independent sector placements.

1.4 Condition of the buildings

It is estimated that additional costs will be required to maintain the establishments:

Cost of essential works required is as follows:

• Condition survey work over 2-20 years	£6.1m
• Fire Prevention works	<u>£1.4m</u>
TOTAL Essential works required	<u>£7.5m</u>

These works would be capitalised at a maximum annual revenue cost of **£1m** over of 10 years.

If all the essential works were undertaken in-house unit costs would rise by £29.64 per week to a total of **£573**.

1.5 If it was decided to refurbish these buildings to an adequate standard to include more modern en-suite facilities (where possible) this would be comparable to a 'reasonable' home provided by the independent sector

Cost of desirable upgrade works required is as follows:

- En-suite facilities (where possible) **£18.8m**
- Other refurbishment to communal areas **£9.9m**
- TOTAL Essential works required **£28.7m**

These works would be capitalised at a maximum annual revenue cost of **£3.7m** over of 10 years.

If all the desirable works were undertaken in-house unit costs would rise by £113.67 per week to a total of **£687** (including essential costs)

1.6 Other implications of providing en-suite facilities (where possible)

The estimated effect of making modern en-suite facilities would be a reduction in rooms available from 628 to 512, a reduction of 116 beds per week.

The potential full year effect of this is reduced income from the in-house service of **£1m** and an increase in costs to the independent sector (where placements will have to be facilitated) of **£1.6m**

Due to the reduced bed base this would increase the average weekly unit cost by £123 to **£810** per week.

1.7 Implications of current trend

The current trend of demand for the in-house service is reducing.

The potential full year effect of this trend is reduced income from the in-house service of £1.1m and an increase in costs to the independent sector (where placements will have to be facilitated) of £1.8m

If this trend is to continue it would equate to an occupancy level at year end of 86%. This trend would also increase the current average weekly Unit Cost to £600.

Each subsequent fall of say 5% occupancy increases unit costs by £37 per bed per week.

1.8 Asset Values

City Development are currently working on the current asset values of the Residential Care establishment stock.

1.9 Summary (residential care establishments)

If the Council decided to continue with existing stock and not invest in repairs the revenue costs in 2010/11 would increase due to the implications/trends of the current demand.

- Loss of revenue income **£0.7m**
- Additional cost of independent sector provision **£1.6m**
- Implication of current demand **£2.3m**

If it were decided to invest in only essential works (£7.5m) to current stock revenue costs would increase

Revenue costs to fund Capital Investment **£1.0m**

To maintain the current stock of Residential Care establishments to a 'reasonable' standard in comparison to Independent Sector Homes (£28.7m) the cost to the revenue budget would increase as follows

- Revenue costs to fund Capital Investment **£3.7m**
- Loss of revenue income due to reduced beds for en-suites **£1.0m**

- Additional cost of independent sector provision due to reduced in house beds **£1.6m**
- Total Revenue implication to maintain stock **£6.3m**

1.10 The effect on the average unit costs is as follows

- Current directly provided average unit cost based on 95% occupancy **£543**
- Current directly provided average unit cost based on 93% occupancy – 2009/10 year end **£555**
- 'Do nothing' – occupancy trend declines to 86% by end 2010/11 **£600**
(Each subsequent fall of 5% occupancy increases unit costs by £37 per bed per week)
- Invest in only Essential works **£573**
- Invest in Essential and Desirable works of current stock of Residential Care establishments to a 'reasonable' standard **£810**
(includes reduced bed base for en-suite provision)

2 Day care

2.1 Cost of service

The current annual budgets for the in-house Day Care establishments are

Direct Costs	- Staffing	£2.4m.
Direct Costs	- Other running costs	£0.7m.
Direct Costs	- Fleet transport and Private Hire costs	£2.6m
TOTAL <u>Direct Costs</u>		£5.7m

Corporate Charges (including Finance, HR, ICT and Legal and corporate property management) **£0.6m**

Departmental overheads
(including senior management, support, training and safeguarding costs) **£0.2m**

Total Gross Expenditure **£6.5m**

2.2 The above costs include the incidental costs to transport people to the establishments.

There are currently a total of **£0.6m** of Corporate charges and **£0.2m** of Departmental charges apportioned to directly provided residential care.

If the service was no longer provided in-house there could be savings of approximately **£0.2m** charges from Corporate Property Maintenance and **£0.2m** Departmental charges for training and other Administrative / Management costs.

2.3 Implications of current trend

The current trend of demand for the in-house service is reducing. Day centre attendances were at only 55% at the end of last financial year. The average of 60% in this financial year shows that attendances have increased slightly to following the closure of three day centres in March and April 2010.

As day services are continued to be provided the costs will remain, however the increase in individuals requiring a Direct Payment is an additional cost. Unfortunately there are no unique cost for a day centre element of a Direct Payment.

The costs of providing duplicate service is difficult to ascertain, however based on average cost of packages the following gives an indication

- An average Direct Payment package costs £9686 p a
- An average day care package costs £7496 p a

Potentially a new package could be costing £17k per person per annum (although not all attributable to day care), as we continue to have low attendances at conventional Day Centres.

If we equate this to the forecasted drop in attendance of 133 individuals this is an annual cost of **£1.3m** additional to current day care provision available (although some of this is not attributable to Day Care).

2.4 Asset Values

City Development are currently working on the current asset values of the day care establishment stock.

2.5 Summary: day care establishments

The current levels of attendance of the current portfolio of Day Centres are reducing. If this trend continues and we continue to operate at such low attendances, there are additional costs that we will incur from other initiatives that are aimed at the wellbeing of older people and more current and up to date with the needs of the individuals.

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Originator: Dayle Lynch
Tel: 0113 24 76143

Report of the Director of Environment & Neighbourhoods

Outer North West Area Committee

Date: 7th February 2011

Subject: Delegation of Environmental Services

Electoral Wards Affected:

ALL

Ward Members consulted (referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

It is proposed to delegate a range of environmental services to Area Committees from June/July 2011.

The delegation will be supported by a new service delivery structure, via three Environmental Locality Teams, which will be recruited prior to the delegation being formally adopted.

In order to achieve a strong and positive basis to the delegation, a programme of Member and officer workshops and consultations will be delivered, ensuring a common understanding of the delegation exists and that roles and responsibilities within the new ways of working are clearly defined. Work to deliver this programme has already started, and will continue to be delivered until commencement of the delegation.

A Service Level Agreement per Area Committee will be developed, in consultation with Area Chairs and Members, forming the basis for service delivery during the first year of the delegation.

1.0 Purpose of this Report

- 1.1 The purpose of this report is to provide the Area Committee with an update on progress towards achieving delegation of certain environmental services from the next municipal year (June 2011).
- 1.2 The report also presents proposals for the involvement of Members throughout this preparatory stage.

2.0 Background Information

- 2.1 On 6th August 2010, Area Chairs proposed that a range of environmental services be delegated to Area Committees. A briefing note on proposals was presented to Area Chairs on the 8th October, where a report was requested for submission to the October/November round of Area Committees.
- 2.2 Area Chairs received a further report at their 3rd December 2010 meeting, which provided a general update on progress, plus proposals for a programme of Member involvement in developing the delegation.
- 2.3 The scope of the delegation includes the following services:
 - Mechanical street cleansing;
 - Manual street cleansing (litter picking);
 - Litter bin emptying;
 - Flytipping removal & enforcement;
 - Leaf clearing;
 - Dog controls (strays, fouling);
 - Highways enforcement;
 - Graffiti enforcement work
 - Domestic and commercial waste storage & transportation control;
 - Overhanging vegetation control; and
 - Litter control (FPNs, flier controls etc.)
- 2.4 Refuse and recycling collection services and city-centre street cleansing activities are excluded from the scope of the delegation.
- 2.5 The delegation of services will be controlled, monitored and reviewed through a Service Level Agreement (SLA). There will be one SLA per Area Committee, which will take account of events and occurrences distinct to each locality.

3.0 Progress update

- 3.1 A project team has been established to drive the development of the delegation, working in partnership with Members and officers.
- 3.2 A programme of work has been developed with a view to approval for the delegations being sought from Executive Board in March 2011. If approved, the SLAs will be developed and approval sought at the first Area Committee meetings of the 2011/12 municipal year, in June and July.

3.3 Existing Services

Information relating to the existing level of services included within the scope of the proposed delegation have been collated and mapped on an Area Committee basis. This information will be presented to Members at the Environmental Sub-Group on 7th February, prior to the Area Committee meeting.

3.4 Delivery Team Structure

It is proposed that three Environmental Locality Teams will be created, one working to each 'wedge' of the city (West North West, East North East and South East). Each team will include officers who deliver all the services listed at 2.3. Appendix 1 shows how the proposed delegation will work, through working to Service Level Agreements.

The exact structure of the teams has yet to be finalised and will evolve as part of the wider restructuring process currently taking place within the Environment & Neighbourhoods directorate. Whilst the Locality Managers will be selected in February 2011, the full internal recruitment to the final structure will be by May 2011, for the teams to be in place prior to the delegation being in place from June/July.

3.5 Officer Involvement

Briefing sessions have been held with officers from Area Management, the Health & Environmental Action Service and Streetscene services to ensure good awareness of the proposed delegation and what it may mean for them. Further workshop sessions are scheduled with officers over the next few months, some of which may be run jointly with Members.

3.6 Member Involvement

A programme of workshops and meetings has been developed to allow Members the opportunity to be involved in the preparation for the delegation, including the development of Service Level Agreements. Attached at appendix 2 is the proposed programme.

Phase 1 of the programme has already been delivered. A session was held for Members of the Outer North West Area Committee on Wednesday 12th January to discuss the general principles of delegating services, the perceived challenges and opportunities and how these might best be overcome. In summary, some of the comments and outcomes from the Outer North West Area Committee session were:

- Want information on how the budget will be allocated, at wedge and Area Committee level;
- Concern that the budget and associated resources be sufficient to deliver what is required;
- Some service areas, such as Dog Wardens, have limited staff which are not easily split across three wedges;
- PCSOs are due to take on FPN powers, how will co-ordination take place with the police so that resources are used most effectively;
- How will conflict arising from calls on resources be resolved between wards; and
- Information to be presented and discussed at the Environment sub group.

Phase 2 of the programme will take place in February and March, with the Service Level Agreement for each Area Committee being developed in more detail, including area-specific information on local occurrences and events.

Phase 3 will take place after May and will involve the finalisation of SLAs, prior to seeking formal approval by each Area Committee in June/July.

4.0 Implications for Council Policy and Governance

- 4.1 The delegation will contribute towards the realisation of the Council's Strategic Plan aim of achieving a *'cleaner, greener and more attractive city through effective environmental management'*.
- 4.2 The implications on governance arrangements are currently being explored by the Corporate Governance Unit, to ensure the delegation of services is properly approved and that decisions are made in accordance with the Council's constitution.

5.0 Legal and Resource Implications

- 5.1 At this time, no legal implications have been identified, although work is underway to ensure that in delegating services, the Council continues to meet its statutory and legal obligations to the residents of Leeds.
- 5.2 The delegation of services will not in itself result in any additional resource requirement.

6.0 Budget Implications

- 6.1 The resource allocations to Area Committee are still to be worked up at this stage. The information provided by Members at the workshops held in mid January will be used to start this aspect of the work in earnest. The stages of development of the SLA, at appendix 2, show the continuing dialogue with Members where views on resource requirements can be shared and debated.

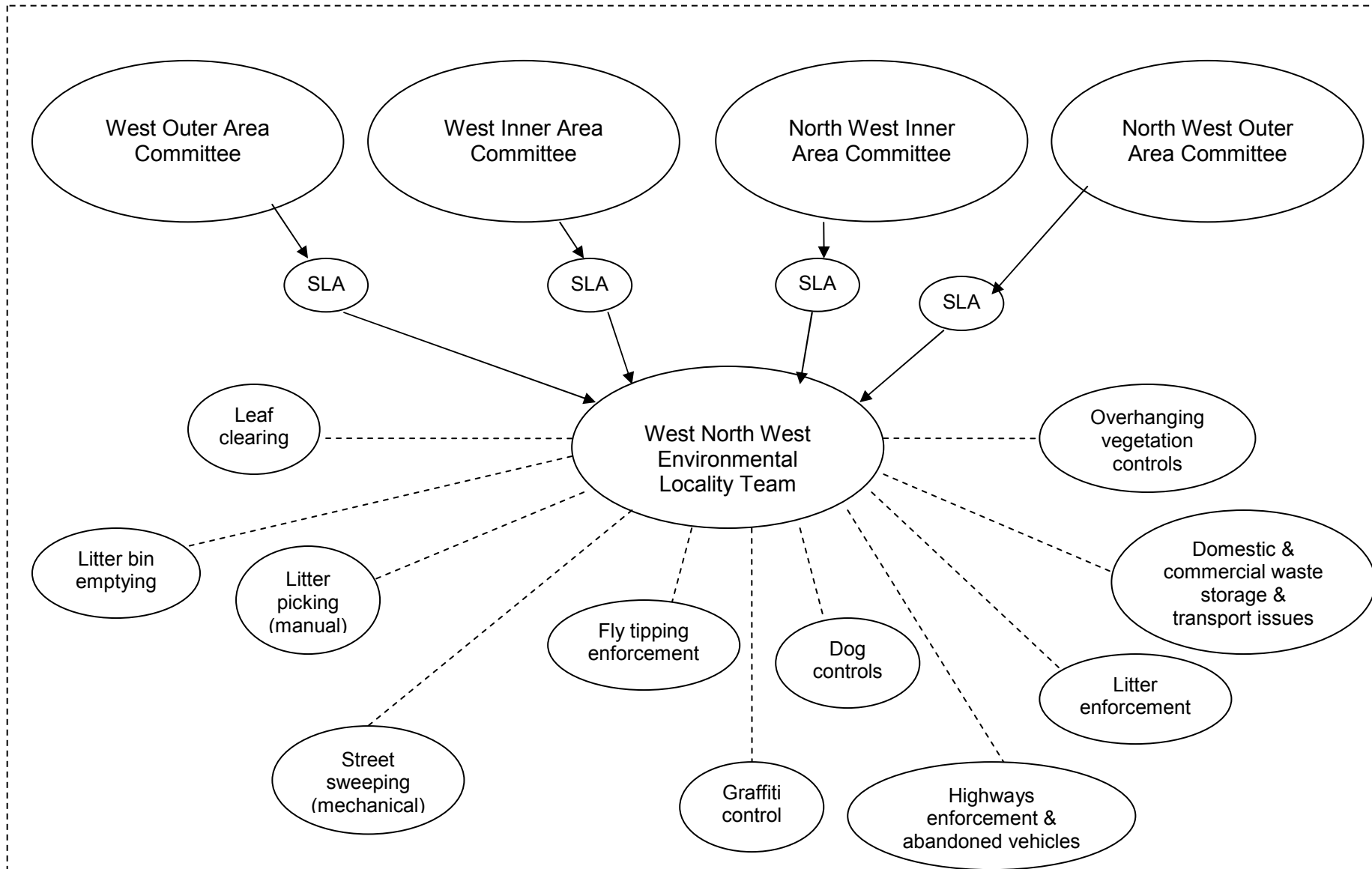
7.0 Conclusion

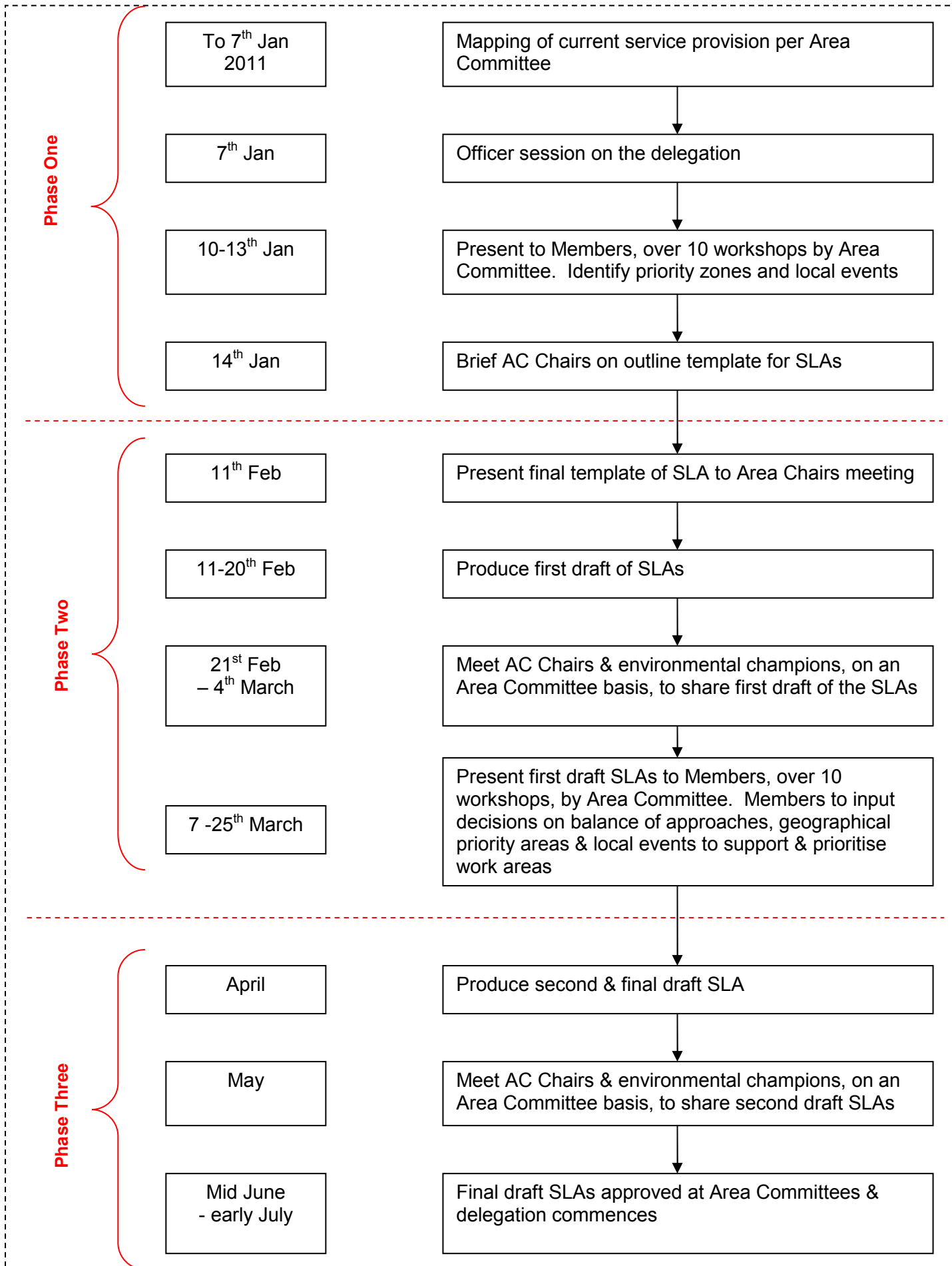
- 7.1 Considerable planning and preparatory work has taken place to set firm foundations for the delegation of environmental services to commence from June 2011.
- 7.2 It is hoped that through active involvement in the development of Service Level Agreements, Members' concerns over the delegation will be positively addressed.
- 7.3 Members will receive regular communications on progress towards achieving delegation of environmental services via Area Committees, briefings and workshop sessions.

8.0 Recommendations

- 8.1 The Area Committee is asked to note the contents of the report, specifically the programme of Member involvement, agree to develop the delegation and Service Level Agreement through the Area Committee Environment sub-group, and agree to a further progress report being submitted to the next meeting.

Delegation of Environmental Services







Originators: Jane Maxwell;

Tel: 3950572

Report of the Director of Children's Services

Report to North West (Outer) Area Committees

Date: 7th February 2011

Subject: Children's Services Performance Report

Electoral Wards Affected:

All Wards

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call in Details set out in the
report

Executive Summary

This report supports local elected member engagement with the work of children's services by providing Area Committees with an update against key data relating to education for the academic year 2009-10; and November 2010 NEET and Not Known data. It also provides details of recent key inspections that have taken place across Children's Services and provides an update on the development of the new Children and Young People's Plan (CYPP) 2011-2015.

This report aims to support elected member involvement with children's services locally by helping to strengthen understanding of some key performance information at a local level. It builds on previous children's services performance reports presented to Area Committees during 2010. The first of which covered similar themes to those in this report and the second of which covered themes primarily relating to Children and Young People's Social Care and intervention work. This report provides comparative information for those issues that were reported in the equivalent report during 2010. We will continue to improve the local reporting to build local knowledge and ownership around the agenda. Increasingly, the reporting will be around the CYPP priorities.

1.0 Purpose Of This Report

- 1.1 The purpose of this report is support local elected member engagement with the work of children's services by providing Area Committees with an update of key data relating to education for the academic year 2009-10; and November 2010 NEET and Not Known data. It also provides details of recent key inspections that have taken place across Children's Services and provides an update on the development of the new Children and Young People's Plan 2011-2015.
- 1.2 As we work to transform and improve children's services across Leeds we are keen to identify opportunities to involve members in taking this agenda forward. An important component of this is giving members the data about local issues that enables more targeted and informed responses to challenges and need. Within this content it is important that members get the opportunity to engage in the performance management process and in particular receive the latest information available for the issues outlined above at ward level (where possible). The report builds on previous performance reports and where appropriate provides comparative information for those issues that were reported in the corresponding report during 2010.

2.0 Background

- 2.1 Children's services in Leeds are currently undergoing an important period of change and improvement. Throughout 2010 work at citywide and local level has focused on responding to the priorities set out in the Children's Services improvement Plan, which in turn was in part a response to a Government Improvement Notice. A new Director of Children's Services, Nigel Richardson, joined Leeds in September 2010 and has given further impetus to the improvement and transformation work across the service, which includes a focus on stronger locality working. Elected Members have an important role to play in supporting and contributing to this work, particularly at a local level. This requires a good understanding the local context to enable better targeting of priority areas, particularly in relation to the priorities and ambitions of the new Children and Young People's Plan, which is currently under development (and discussed below).
- 2.2 To support Councillors to undertake this work, a process has been established for Area Committees to receive two performance reports per year. One report for the February/March cycle that focuses on educational attainment, attendance, exclusions, Ofsted judgments and NEET. The second report is produced for the September/October cycle and focuses on Looked After Children (LAC) data, C&YPSC assessment data and CAF data.
- 2.3 Information on the new CYPP for 2011-15 is provided in this report. The new plan is built around delivering against five outcomes and 11 priorities. The new plan will provide a platform to further improve reporting to Area Committees and identify a wider range of valuable locality data to ensure Councillors have the information to more fully understand their neighbourhoods and improve outcomes for children, young people and their families.

2.0 Structure of the Report

- 2.1 The first part of the report provides a brief overview of the education and NEET and Not Known data that is being reported with further detail, including the disaggregated data at Area Committee or Ward level, provided in the appendices listed below:
- Appendix 1 - Ofsted inspection judgments; attainment; absence/ attendance and exclusions data
 - Appendix 1a - NI 108 – Key Stage 4 attainment for Black and minority ethnic groups
 - Appendix 2 - NEET and Not Known data
- 2.2 The second part of the report provides information on key recent inspections that have taken place across Children's Services. It also provides an update on the new Children and Young People Plan for 2011-15 and its outcomes and priorities.

3.0 Education Data

3.1 The data relating to **education** included in Appendix 1 covers the following areas:

- **Ofsted Judgements Block A Performance Profile**
- **Attainment** – foundation; primary and secondary
 - **NI 72** - Early Years Foundation Stage to increase achievement for all children age five
 - **NI 76** - Reduction in number of schools where fewer than 55% of pupils achieve level 4 or above in both English and Maths at KS2
 - **NI 73** - Achievement at level 4 or above in both English and Maths at Key Stage 2
 - **NI 75** - The number of pupils achieving 5 or more A*-C or equivalent including English and maths at KS4 as a percentage of the number of pupils at the end of KS4

* Please note 08/09 data is also provided for **NI 76** and **NI 75** as these indicators were included in the Jan 2009 -10 report that detailed education attainment results.

- **Absence / Attendance (local data)** – primary attendance and persistent absence; secondary attendance and persistent absence
- **Exclusions (local data)** – permanent and fixed term exclusions (number and rate per 1,000 including academies)

3.2 In addition to the above, an update has also been provided against some key performance indicators included within Improvement Notice which are as follows:

- **NI 78** – Reduction in number of schools where fewer than 30% of pupils achieve 5 or more A*- C grades at GCSE and equivalent including GCSEs in English and Maths
- **NI 79** - Achievement of a Level 2 qualification by the age of 19
- **NI 102 A)** Achievement gap between pupils eligible for free school meals and their peers achieving the expected level at Key Stage 2
- **NI 102 B)** Achievement gap between pupils eligible for free school meals and their peers achieving the expected level at Key Stage 4

NI 108 – Key Stage 4 attainment for Black and minority ethnic groups is also included in the Improvement Notice. Detailed information on this indicator can be found in Appendix 1a.

4.0 NEET Data

4.1 Data on November figures for NEET and Not Known can be found in Appendix 2. As well as the city wide positions, the data has been disaggregated to ward level.

4.2 Whilst the NEET and Not Known positions are improving, they are still a major challenge for the City which the public and private sector will need to collectively address to ensure young people have improved outcomes and are able to participate and contribute to the communities in which they live.

4.3 There has been improved comparative performance and a positive overall reduction in the annual NEET figures, from 9.6% in 2008-09 to 8.2% in 2009-10. Increasing the levels of young people in employment, education or training is one of the 11 priorities in the new Children and Young People's Plan. We are keen to find strategies that will build on the improvements of the last year, but also recognise that doing so will be particularly challenging given the current economic context. The Connexions Service has seen a reduction in staff numbers, meaning new approaches and partnerships will be needed for children's services as a whole if we are to sustain the recent improvements made on the NEET and particularly the Not Known level. It will also be important to monitor the impact on changing national policy, for example the removal of Education Maintenance Allowance, as this may also make the prioritisation of reducing NEETs

and not knowns more challenging. A targetted focus on 'turning the curve' around NEETs will begin shortly (discussed in the CYP Plan section below) and it is intended that this will help to find the best solutions to the issue within the changing context.

- 4.4 Other developments relating to the NEET agenda include the merger of The Children Leeds Learning Partnership, the 14-19 Strategy Group and the IYSS Board to form the 11-19 (25 for disabled young people) Learning and Support Partnership which met for the first time in September 2010. This Partnership will have clear ownership of the NEET Strategy on a permanent basis. The corporate NEET Improvement Board, which has driven significant improvements since November 2009, has passed all residual elements of the NEET Improvement Plan to this new partnership.

5.0 Update on Recent Inspections in Children's Services

- 5.1 Appendix 1 contains an update on the inspection reports published on the Ofsted website as at 31st December for **primary schools, secondary schools and sixth forms**. Other recent inspections that have taken place in Children's Services include the **Adoption Service** inspection.

- 5.2 The **Adoption Service** inspection report was published on Monday 11th January. The service has been graded as 'good' overall, with some outstanding features. This is considered a significant achievement for the service and for all the partner agencies who support them in delivering such high standard of provision in this very challenging field.

- 5.3 The scores for the different aspects of the inspection are as follows:

Overall grading:	Good
Be Healthy:	Not judged on these inspections
Stay safe:	Good
Enjoy and Achieve	Outstanding
Positive Contribution:	Good
Economic wellbeing:	Not judged on these inspections
Organisation:	Good

- 5.4 The positive comments in the report reflect improvements across the service and this is a very positive indicator for the service and the rest of Children's Services. This follows a positive inspection for the fostering earlier in 2010, when the service received a 'good' rating overall.

- 5.5 Leeds has 13 children's homes, including East Moor Secure Children's Home. All of Leeds' residential provision is judged by Ofsted as satisfactory or good, one home has benefited from a closely supervised management plan to achieve satisfactory and was inspected on 14th January 2010, achieving a verbal report of satisfactory, this judgement will be published within 2 weeks.

- 5.6 The **Youth Offending Service** received top marks in its recent inspection report. The findings published on 12th January stated the youth offending service in Leeds is performing very well.

- 5.7 Leeds scored well above the national average in all three areas inspected by HM Inspectorate of Probation – safeguarding, risk of harm to others, and reducing the likelihood of re-offending. The report is scored as a percentage of work that the inspectors judged to be of high quality in each category, and the level of improvement needed. The results were as follows:

Safeguarding – 84% (national average is 67%)
Risk of harm to others – 76% (national average is 62%)
Likelihood of re-offending – 83% (national average is 69%)

- 5.8 Inspectors agreed that the service only needed a minimum level of improvement for each category. This is the highest rating available to the inspectors, and equivalent to a grade of '**outstanding**'.

- 5.9 Since Ofsted commenced inspecting **Children's Centres** in September, 5 Children's Centres have been inspected.
- 5.10 **Seacroft Children's Centre** received the highest possible score in every category of the Ofsted report and obtained an '**Outstanding**' judgment. The inspectors highlighted the determination of all staff to secure outstanding outcomes for children and their families, as well as the centre's extremely flexible approach to the delivery of services that ensures the exceptional support provided is correctly targeted to the changing needs of the community, families and children.
- 5.11 The 4 other Children's Centres that have been inspected and the judgments they received are outlined below:

Harehills	Good
Little London	Good
Burley Park	Satisfactory
Richmond	Satisfactory

6.0 Children and Young People Plan (CYPP) 2011-15

- 6.1 Although the government has stated its intention that there will no longer be a statutory requirement to have a Children and Young People's Plan, Leeds' Children's Trust Board (CTB) has confirmed its commitment to having a single shared vision for children and young people across the city and a set of priorities to focus joint effort and activity.
- 6.2 The city wide planning framework for Leeds identifies the CTB as the owner of one of five City Priority Plans -The Children and Young People Plan. The other four City Priority Plans are: Safer Leeds; Health and Wellbeing; Sustainable Economy; and Regeneration and Development. Each plan will have a four year timescale commencing April 2011. It is anticipated that the final draft of the refreshed CYPP will be taken to the CTB on March 24th and the Children's Services Scrutiny Board on March 17th.
- 6.3 The new Children and Young People's Plan is built around a new vision for Leeds to become a child friendly city. The idea of a child friendly city builds on a project developed by Unicef that aims to help cities develop a system of good governance committed to fulfilling children's rights. There is more information on the website www.childfriendlycities.org. This city ambition can be used to engage a wide range of partners, public, private, voluntary and communities more generally in a collective effort to put the child at the heart, make the economic case for investing in the future, and evidence the voice and influence the child.
- 6.4 The five outcomes the CYPP will cover to make sure that children and young people:
- are safe from harm;
 - do well in learning and develop skills for life;
 - choose healthy lifestyles;
 - have fun growing up; and
 - are active citizens who feel they have voice and influence,

will be underpinned with a short, clear set of eleven priorities, including a cross-cutting focus on minimising the effects of poverty on children and families (see Appendix 3 for a breakdown of outcomes; priorities and the delivery lead). They will be delivered by creating a stronger sense of the shared values and behaviours that bind the children's workforce and these will in turn reflect the Council's new corporate values. To do this there will be an increased focus on working in partnership to develop the children's workforce together in a way that helps us realise our ambitions. An 'outcome based accountability' approach will be used to engage those who can make a difference to the priority areas.

- 6.5 Using this approach, in the short term there will be an immediate drive to re-assess current activity around three areas where children's services partners have identified the need to 'turn

the curve' as quickly as possible. Workshops to begin this effort by using outcomes based accountability are planned for late January. These will cover three key measures: the number of looked after children; the number of children and young people not in employment; education or training and the level of school attendance.

- 6.6 Outcomes based accountability is an approach that engages a broad cross section of partners and staff to work out how best to develop practical action plans that deliver against priorities and improve the baseline position (commonly known as the 'turning the curve' methodology) for key measures. It is proposed to use this approach at city and locality level.

7.0 Implications for Council Policy and Governance

- 7.1 The performance data and ongoing activities mentioned in this report will help inform future policy / strategy development as well as the redesign of Children's Services.

8.0 Legal and Resource Implications

- 8.1 There are no legal and resource implications.

9.0 Conclusions

- 9.1 Not applicable as the report is information based.

10.0 Recommendations

- 10.1 Area Committees are requested to note the contents of this report, to inform their role in improving outcomes locally.

Background papers

Children's Services Performance Report to Area Committees: February/March 2010
Children's Services Performance Report to Area Committees: September/October 2010
Children's Services Performance Update Report: Executive Board, 15th December.

Area Committee Performance Reporting - February / March 2010-11 Cycle

Primary Schools - Block A Performance Profile setting judgement - Inspection reports published on Ofsted website as at 31st December 2010.											
Inner East	Outer East	Inner North East	Outer North East	Inner North West	Outer North West	Inner West	Outer West	Inner South	Outer South	City Wide Result	City Wide Target
3 - Out. 13 - Gd. 7 - Sat. 0 - Inad.	3 - Out. 13 - Gd. 12 - Sat. 0 - Inad.	4 - Out. 6 - Gd. 6 - Sat. 0 - Inad.	7 - Out. 12 - Gd. 4 - Sat. 0 - Inad.	2 - Out. 11 - Gd. 6 - Sat. 0 - Inad.	7 - Out. 16 - Gd. 5 - Sat. 0 - Inad.	1 - Out. 6 - Gd. 8 - Sat. 0 - Inad.	2 - Out. 10 - Gd. 8 - Sat. 1 - Inad.	3 - Out. 8 - Gd. 10 - Sat. 1 - Inad.	4 - Out. 11 - Gd. 8 - Sat. 1 - Inad.	36 - Out. 106 - Gd. 74 - Sat. 3 - Inad.	N/A
Secondary Schools - Block A Performance Profile setting judgements - Inspection reports published on Ofsted website as at 31st December 2010											
Inner East	Outer East	Inner North East	Outer North East	Inner North West	Outer North West	Inner West	Outer West	Inner South	Outer South	City Wide Result	City Wide Target
0 - Out. 2 - Gd. 2 - Sat. 0 - Inad.	1 - Out. 3 - Gd. 1 - Sat. 0 - Inad.	1 - Out. 2 - Gd. 1 - Sat. 0 - Inad.	0 - Out. 2 - Gd. 1 - Sat. 0 - Inad.	0 - Out. 1 - Gd. 1 - Sat. 1 - Inad.	0 - Out. 4 - Gd. 2 - Sat. 0 - Inad.	2 new schools, no current Ofsted reports.	0 - Out. 1 - Gd. 2 - Sat. 1 - Inad.	0 - Out. 1 - Gd. 0 - Sat. 0 - Inad.	1 - Out. 0 - Gd. 4 - Sat. 0 - Inad.	3 - Out. 16 - Gd. 14 - Sat. 2 - Inad.	N/A
Sixth forms (includes SILCs, therefore total can be more than number of secondaries) - Block A Performance Profile setting judgements - Inspection reports published on Ofsted website as at 31st December 2010											
Inner East	Outer East	Inner North East	Outer North East	Inner North West	Outer North West	Inner West	Outer West	Inner South	Outer South	City Wide Result	City Wide Target
0 - Out. 1 - Gd. 2 - Sat. 0 - Inad.	0 - Out. 2 - Gd. 2 - Sat. 0 - Inad.	2 - Out. 1 - Gd. 2 - Sat. 0 - Inad.	0 - Out. 1 - Gd. 2 - Sat. 0 - Inad.	0 - Out. 2 - Gd. 1 - Sat. 0 - Inad.	0 - Out. 4 - Gd. 2 - Sat. 0 - Inad.	0 - Out. 0 - Gd. 1 - Sat. 0 - Inad.	0 - Out. 1 - Gd. 2 - Sat. 1 - Inad.	0 - Out. 1 - Gd. 0 - Sat. 0 - Inad.	0 - Out. 1 - Gd. 4 - Sat. 0 - Inad.	2 - Out. 14 - Gd. 18 - Sat. 1 - Inad.	N/A

Area Committee Performance Reporting - February / March 2010-11 Cycle

Foundation Stage Attainment											
Measure: NI 72 - Early Years Foundation Stage - percentage of children achieving a good level of development											
Inner East	Outer East	Inner North East	Outer North East	Inner North West	Outer North West	Inner West	Outer West	Inner South	Outer South	City Wide Result	City Wide Target
2009-10 Academic Year											
34.2	54.4	55.1	68.0	55.1	66.9	45.4	57.4	38.8	57.4	53	56
Information about the PI											
<p>The Early Years Foundation Stage Profile is a statutory framework for children's learning and development and welfare from birth to the end of the academic year in which they turn 5. It covers six areas of learning: personal, social and emotional development; communication, language and literacy; problem-solving, reasoning and numeracy; knowledge and understanding of the world; physical development and creative development. To achieve a good level of development, children need to achieve 78 or more points and at least 6 points in each of the communication, language and literacy and personal, social and emotional development strands. Good performance is typified by an increase in percentage points.</p> <p>Comment on city wide performance</p> <p>Following a very encouraging 4 percentage points improvement in the percentage of pupils reaching a good level of development (GLD) in 2008-09, outcomes have again risen in 2009-10; this time by 2 percentage points. This continued improvement has been driven by the strong performance observed in the Personal, Social and Emotional Development (PSED) and Communication, Language and Literacy Development (CLLD) strands; which are key to this indicator. National and statistical neighbour performance have improved by a greater amount than in Leeds and the percentage of children achieving a good level of development is now 3 percentage points lower than national and 4 percentage points below statistical neighbours.</p>											

Area Committee Performance Reporting - February / March 2010-11 Cycle

Primary Attainment											
Measure: NI 73 - Achievement at level 4 or above in both English and Maths at Key Stage 2.											
Inner East	Outer East	Inner North East	Outer North East	Inner North West	Outer North West	Inner West	Outer West	Inner South	Outer South	City Wide Result	City Wide Target
2009-10 Academic Year											
60.0	74.4	73.6	90.6	72.3	86.0	60.1	76.2	60.4	71.0	74	77
Information about the PI											
This indicator measures the number of pupils achieving Level 4 or above in both English and Maths at Key Stage 2 as a percentage of the number of pupils at the end of Key Stage 2 with valid National Curriculum test results in both English and maths. Key Stage 2 is the stage of the National Curriculum between ages 8 and 11 years. This indicator relates to tests taken by pupils at the end of KS2. Local Authority-level results relate to pupils in maintained schools. Good performance is typified by an increase in percentage.											
Comment on city wide performance											
In 2009-10 some schools boycotted the test, therefore the figures are for those schools who did the tests. After three years of maintaining performance at 72%, the percentage of pupils achieving level 4 or above in English and maths increased by 2 percentage points, compared to a 1 percentage point increase nationally and in statistical neighbours. Attainment is now 1 percentage point above the national figure. Despite this improvement, the challenging target of 77% has not been achieved.											
OS Please note: 2009-10 data is provisional.											

Area Committee Performance Reporting - February / March 2010-11 Cycle

Measure: NI 76 - Reduction in number of primary schools where fewer than 55% of pupils achieve level 4 or above in both English and Maths at Key Stage 2											
Inner East	Outer East	Inner North East	Outer North East	Inner North West	Outer North West	Inner West	Outer West	Inner South	Outer South	City Wide Result	City Wide Target
2009-10 Academic Year											
7 (of 22 primary schools)	2 (of 28 primary schools)	4 (of 16 primary schools)	0 (of 23 primary schools)	4 (of 19 primary schools)	0 (of 25 primary schools)	3 (of 15 primary schools)	0 (of 20 primary schools)	4 (of 22 primary schools)	2 (of 23 primary schools)	26 (of 213 primary schools)	15 (of 213 primary schools)
2008-09 Academic Year											
5 (of 23 primary schools)	4 (of 28 primary schools)	4 (of 16 primary schools)	0 (of 18 primary schools)	4 (of 19 primary schools)	0 (of 25 primary schools)	5 (of 15 primary schools)	3 (of 20 primary schools)	8 (of 22 primary schools)	1 (of 23 primary schools)	34 schools (of 209 schools)	11 schools (of 209 schools)
Information about the PI											
This indicator relates to maintained mainstream schools with end of KS2 cohorts with more than 10 pupils where less than 55% are achieving Level 4 or above in both English and maths at the end of KS2. Pupils' attainment is assessed in relation to the National Curriculum and pupils are awarded levels on the National Curriculum scale to reflect their attainment. The data for 2010 is only for schools that undertook the tests at the end of Key Stage 2. Good performance is typified by a fall in the number.											
Comment on city wide performance 2009-10											
Due to some schools boycotting tests in the academic year 2009-10, the number of schools below floor target has been calculated using test data where available and teacher assessment where tests were not undertaken. Provisional data for 2009-10 indicates that the number of schools below the floor target of 55% of pupils achieving level 4 or above in English and maths, has fallen from 34 in 2009 to 26 in 2009- 10. This is the lowest ever number of schools below floor target in Leeds. Information from the new government indicates that the floor target for primary schools will change from 55% to 60% . If this proposed floor target was to be applied to the data for 2009-10, there would be 35 primary schools below the proposed new floor target of 60% .											

Area Committee Performance Reporting - February / March 2010-11 Cycle

Measure: NI 102 A Achievement gap between pupils eligible for free school meals and their peers achieving the expected level at Key Stage 2 (Improvement Notice PI)											
Inner East	Outer East	Inner North East	Outer North East	Inner North West	Outer North West	Inner West	Outer West	Inner South	Outer South	City Wide Result	City Wide Target
2009-10 Academic Year											
										26	22.8
<p>Information about the PI This indicator measures the percentage point gap between pupils eligible for free schools meals (FSM) achieving at least Level 4 in English and maths at Key Stage 2 and pupils ineligible for FSM achieving the same outcome. Good performance is typified by a decrease in percentage point gap.</p> <p>Comment on city wide performance Gaps between pupils eligible for free school meals and their peers at are not particularly meaningful at an AC level, therefore only the city wide position has been reported. The gap in the percentage point achieving level 4 or above in English and maths at Key Stage 2 between pupils eligible for free school meals and their peers is 26 percentage points. There was an improvement in attainment of pupils eligible for free schools meals, but only at the same rate as the improvement for pupils not eligible for free school meals, therefore the gap is the same as in 2008-09. The gap in Leeds is 5 percentage points wider than the national gap.</p> <p>Please note: 2009-10 data is provisional.</p>											

Area Committee Performance Reporting - February / March 2010-11 Cycle

Secondary Attainment											
Measure: NI 75 Proportion of pupils in schools maintained by the authority achieving five or more GCSEs at grades A*-C or equivalent, including English and maths.											
Inner East	Outer East	Inner North East	Outer North East	Inner North West	Outer North West	Inner West	Outer West	Inner South	Outer South	City Wide Result	City Wide Target
2009-10 Academic Year											
33.5	53.4	52.3	57.4	49.6	64.8	36.7	42.3	36.6	54.1	50.3	50.6
2008-09 Academic Year											
30.9	51.2	46.4	52.0	41.2	62.1	27.1	41.3	26.0	49.3	45.9	51.6
Information about the PI											
This indicator covers the number of pupils achieving 5 or more A*-C GCSEs or equivalent including English and maths at KS4 as a percentage of the number of pupils at the end of KS4. The school element relates to all maintained mainstream schools including Academies. Key Stage 4 (KS4) is the stage of the National Curriculum between the ages of 14 and 16 years. GCSE is the principal means of assessing pupil attainment at the end of compulsory secondary education. Grades A* to G are classified as passes, grades A* to C as good passes and grades U and X as fails. Good performance is typified by an increase in percentage points.											
Comment on city wide performance											
There has been strong improvement against the headline national measure of 5 or more GCSEs at grades A*-C including English and maths, with over half of young people in Leeds now reaching this level. At 50.3% this represents significant improvement, with a 4.4 percentage point improvement from the 2009 result of 45.9%. National results improved by 3.3 percentage points, therefore the gap to national attainment for this indicator has narrowed and performance in Leeds is now 2.8 percentage points lower than national. Despite the significant improvements achieved, the challenging target of 56.9%, set by schools has not been met.											
Please note:											
2009-10 data is provisional and data for South Leeds academy is not included as they did not provide permission for the authority to receive their pupil level Key Stage 4 results.											

Area Committee Performance Reporting - February / March 2010-11 Cycle

Measure: NI 78 Reduction in number of schools where fewer than 30% of pupils achieve 5 or more A*-C grades at GCSE and equivalent including GCSEs in English and maths. (Improvement Notice PI)											
Inner East	Outer East	Inner North East	Outer North East	Inner North West	Outer North West	Inner West	Outer West	Inner South	Outer South	City Wide Result	City Wide Target
2009-10 Academic Year											
1 (of 4 schools)	0 (of 5 schools)	0 (of 4 schools)	0 (of 3 schools)	0 (of 3 schools)	0 (of 6 schools)	1 of (2 schools)	0 (of 4 schools)	1 (of 2 schools)	0 (of 5 schools)	3 (of 38 schools)	1 school
Information about the PI											
The number of schools in the local authority where the number of pupils achieving 5 or more A*-C grades or equivalent including English and Maths at KS4 as a percentage of the number of pupils at the end of KS4 is less than 30%. Good performance is typified by a fall in number of schools.											
Comment on city wide performance											
There are three schools in Leeds below the current floor target of 30% or more pupils achieving 5 or more GCSEs at grades A*-C including English and maths (NI 78). This is compared to four in 2009 (in addition there were 3 schools that closed in 2009 that were below the floor target – South Leeds, West Leeds and Wortley). The three schools remaining below floor target are Primrose (25%), Swallow Hill (24%) and South Leeds Academy (29%). Even though these schools remain below the floor target, Primrose achieved significant improvements in 2010 compared to 2009, Swallow Hill performed better than the combined West Leeds and Wortley results in 2009 and South Leeds Academy performed better than South Leeds High School in 2009.											
The recent Education White paper states that the floor target will be raised from 30% achieving 5 or more A*-C including English and maths to 35%. If this floor target was to be applied to the data for 2009-10, there would be 8 schools below this level.											
Please note: 2010 data is provisional.											

Area Committee Performance Reporting - February / March 2010-11 Cycle

Measure: NI 102 B Achievement gap between pupils eligible for free school meals and their peers achieving the expected level at Key Stage 4 (Improvement Notice PI)											
Inner East	Outer East	Inner North East	Outer North East	Inner North West	Outer North West	Inner West	Outer West	Inner South	Outer South	City Wide Result	City Wide Target
2009-10 Academic Year											
										33	24.8
Information about the PI											
The percentage point gap between pupils eligible for FSM achieving 5A*-C grades at GCSE (and equivalent), including GCSE English and Maths, at KS4 and pupils ineligible for FSM achieving the same outcome. Good performance is typified by a decrease in percentage point gap.											
Comment on city wide performance											
Gaps between pupils eligible for free school meals and their peers at are not particularly meaningful at an AC level, therefore only the city wide position has been reported. 2010 data is provisional. There has historically been a wide gap in attainment in Leeds between pupils eligible for free school meals and those who are not, and the gaps in Leeds are wider than the national gaps. The gaps are wider in Leeds because performance of pupils not eligible for free school meals in Leeds is generally in line with national performance for this group, whereas attainment for pupils eligible for free school meals is below national attainment for this group. In 2010 the gap is 33 percentage points, compared to 35 percentage points in 2009. The provisional national gap for 2010 is 28 percentage points.											

Area Committee Performance Reporting - February / March 2010-11 Cycle

Measure: NI 108 Key Stage 4 attainment for Black and minority ethnic groups (Improvement Notice PI)											
Inner East	Outer East	Inner North East	Outer North East	Inner North West	Outer North West	Inner West	Outer West	Inner South	Outer South	City Wide Result	City Wide Target
See Appendix 1a for results											

Area Committee Performance Reporting - February / March 2010-11 Cycle

Absence / Attendance (local data)											
Attendance - Primary											
Inner East	Outer East	Inner North East	Outer North East	Inner North West	Outer North West	Inner West	Outer West	Inner South	Outer South	City Wide Result	City Wide Target
2009-10 Academic Year											
92.8	94.9	94.7	95.5	94.1	95.8	94	94.6	93.1	94.9	94.4	
Information about the PI This local indicator measures the percentage of possible sessions attended in primary schools in half terms 1-5.											
Comment on city wide performance Attendance in primary schools increased marginally in 2009/10 from 94.3% in 2008/09 to 94.4% in 2009/10. This increase is despite the impact of snow days during the severe weather last year, where schools that remained open would have had their attendance impacted on by children who could not get to school. National data is not yet available for half-terms 1-5, but comparative information for half-terms 1-4 indicates that attendance improved more in Leeds than nationally in 2009/10. In half-terms 1-4 attendance in Leeds was 0.4% lower in Leeds than nationally.											

Area Committee Performance Reporting - February / March 2010-11 Cycle

Persistence Absence - Primary											
Inner East	Outer East	Inner North East	Outer North East	Inner North West	Outer North West	Inner West	Outer West	Inner South	Outer South	City Wide Result	City Wide Target
2009-10 Academic Year											
3.6	1.3	1.4	0.9	2.4	0.6	2.2	1.4	3.4	1.5	1.9	
Information about the PI The percentage of primary pupils that are persistent absentees in half-terms 1-5, where a persistent absentee is defined as a pupil missing 64 or more sessions of school (attendance below 80%).											
Comment on city wide performance The percentage of primary pupils that were persistent absentees fell from 2.3% in 2008/09 to 1.9% in 2009/10. This reverses a previous trend of rising persistent absence in primary schools in Leeds. National data is not yet available for half-terms 1-5, but comparative information for half-terms 1-4 indicates that persistent absence in Leeds was 0.7 percentage points higher than national levels of persistent absence for this time period.											

Area Committee Performance Reporting - February / March 2010-11 Cycle

Attendance - Secondary											
Inner East	Outer East	Inner North East	Outer North East	Inner North West	Outer North West	Inner West	Outer West	Inner South	Outer South	City Wide Result	City Wide Target
2009-10 Academic Year											
89.2	92.3	92.7	92.2	90.5	93.2	88.1	92	88	92.2	91.6	93.3
Information about the PI The percentage of possible sessions attended in secondary schools in half terms 1-5											
Comment on city wide performance For half-terms 1-5 attendance in secondary schools has increased marginally from 91.5% in 2008/09 to 91.6% in 2009/10. National data is not yet available for half-terms 1-5, but comparative information for half-terms 1-4 indicates that improvements in Leeds is less than the improvement achieved nationally and in statistical neighbours and therefore the gaps in performance to these comparators has widened. Attendance was 1.6 percentage points below national for half-terms 1-5.											

Area Committee Performance Reporting - February / March 2010-11 Cycle

Persistence Absence - Secondary											
Inner East	Outer East	Inner North East	Outer North East	Inner North West	Outer North West	Inner West	Outer West	Inner South	Outer South	City Wide Result	City Wide Target
2009-10 Academic Year											
12	5.7	4.9	6.3	8.8	4	13.4	7	14.5	6.7	7.4	6.3
Information about the PI											
The percentage of secondary pupils that are persistent absentees in half-terms 1-5, where a persistent absentee is defined as a pupil missing 64 or more sessions of school (attendance below 80%)											
Comment on city wide performance											
Persistent absence in secondary schools has fallen from 8.1% in 2008/09 to 7.4% in 2009/10, this continues a trend of reducing persistent absence. National data is not yet available for half-terms 1-5, but comparative information for half-terms 1-4 indicates that reductions in persistent absence were in line with reductions achieved nationally.											
Persistent absence for half-terms 1-4 was 2.9 percentage points higher in Leeds than nationally.											

Area Committee Performance Reporting - February / March 2010-11 Cycle

Exclusions (local data) - Primary and Secondary											
Inner East	Outer East	Inner North East	Outer North East	Inner North West	Outer North West	Inner West	Outer West	Inner South	Outer South	City Wide Result	City Wide Target
2009-10 Academic Year											
Primary Exclusions - The rate of fixed term exclusion per 1000 pupils (numbers in brackets are number of exclusions).											
9.6 (74)	5.0 (40)	9.5 (54)	5.9 (28)	8.2 (33)	1.2 (8)	(3.9 (16)	3.8 (24)	5.7 (38)	(5.4 (42)	5.8 (357) all pupils 46.6	all pupils 45.0
Secondary Exclusions - The rate of fixed term exclusion per 1000 pupils (numbers in brackets are number of exclusions).											
210.5 (528) - excludes David Young Academy	18.0 (117)	71.5 (343)	73.0 (277)	68.0 (220)	92.8 (724)	145.0 (386)	152.1 (649)	21.9 (23) - excludes South Leeds academy	116.2 (855)	93.7 (4122) all pupils 46.6	all pupils 45.0
Information about the PI											
The target and the all pupils city-wide result include exclusions from SILCs, as well as primary and secondary schools.											
Comment on city wide performance											
The rate of fixed term exclusions has reduced marginally in 2009/10, with the rate of fixed term exclusion increasing slightly in secondary schools and falling slightly in primary schools. The number of exclusions from primary schools fell from 392 in 2008/09 to 357 in 2009/10.											

NI 108 - Key Stage 4 attainment for Black and minority ethnic groups

Ethnic Origin	2010 cohort size	Percentage Point Difference	
		Academic Year 2008-09	Academic Year 2009-10
White British	6511	1.2	1.6
White Irish	27	7.4	23.8
White Gypsy, Roma and Traveller of Irish heritage	24	-39.7	-46.1
White - Any other white background	98	-7.3	-6.4
Mixed - Black Caribbean and White	145	-12.6	-13.7
Mixed - Asian and White	60	2.4	9.7
Mixed - Any other mixed background	89	-1.2	-7.6
Black African	188	-6.8	-7.2
Mixed - Black African and White	24	-14.7	-8.6
Black Caribbean	93	-18.9	-13.7
Black - Any other Black background	49	-27.2	-7.4
Asian - Indian	125	15.9	8.9
Asian - Pakistani	338	-10.7	-6.2
Asian - Bangladeshi	59	-17.1	-6.2
Asian - Any other Asian background	98	-5.5	-6.4
Chinese	32	6.7	9.1
Any other ethnic background	46	0	6.2

Information about the PI

This indicator measures the percentage point gap between pupils in each ethnic group and all pupils, in achieving 5 A*-C grades at GCSE (and equivalent), including GCSE English and maths. The rationale behind this measure is to narrow the gap in achievement between children in low attaining minority ethnic groups and their peers by improving the performance of these groups at Key Stage 4. Good performance is typified by a decrease in percentage point gap, equating to a reduction in the percentage point gap for the mean of each group.

Comment on performance

Disaggregating the data for this measure to an AC level would mean that the cohort sizes would be too small and the data would be meaningless. As such, only the city wide figure has been reported for each ethnic group. Attainment for all pupils improved by 5 percentage points for 5 A*-C including English and maths. Attainment improved for all ethnic groups except Indian, other white heritage, other Mixed heritage and Travellers of Irish heritage. As with 5 A*-C, several of the ethnic groups with historically lower levels of attainment increased by more than the Leeds average, including Bangladeshi (up 15 percentage points), Other Pakistani heritage (12 percentage points), Black Caribbean (10 percentage points), Other Black heritage (24 percentage points), and Mixed Black African and White (10 percentage points). White Eastern European pupils saw an increase of 22 percentage points, despite only small improvements in their 5 A*-C attainment, indicating that their success in English and maths has improved significantly.

The performance for Indian pupils is still above the Leeds average for 5 A*-C including English and maths, but is below national levels of attainment for Indian pupils. Attainment for Bangladeshi pupils is still below the Leeds average, but the gap has narrowed to 6 percentage points, and attainment is still below the national level.

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November 2010 Figures

All figures contained in this report come from the Connexions database. The cohort of young people to whom Connexions Leeds provides a service is:

- young people in education or training in Leeds
- young people in employment who are resident in Leeds
- young people not in education, employment or training (NEET) who are resident in Leeds
- young people in youth custody in Leeds (Eastmoor Secure Children's Home and HMPYOI Wetherby)

All the figures in this dataset are for young people age 16-18. This does not include young people age 16 in statutory education. Year 11 leavers are not included in the count until the September after they complete Year 11.

Headline figures for November 2010 are:-

Adjusted NEET: 8.4% (1900 young people)

Not Known: 5.3% (1225 young people)

The adjusted NEET figure takes account of the number of young people whose status is Not Known. A formula is applied to work out how many young people whose status is Not Known are likely to be NEET. This is added to the NEET figure to give the adjusted NEET figure.

Young people are classed as Not Known if they have not had contact with the Connexions service within a certain period, how regular the contact needs to be depends on whether the young person is NEET or EET. The Not Known figure, therefore, includes young people who may be in contact with other services but whose record has not been updated on the Connexions database.

The level of NEET this year is similar to last year, when a significant reduction was achieved, maintaining the level of NEET whilst reducing the level of Not Known has been an achievement over the last year. Work is required to bring the number of young people NEET down further.

The level of Not Known in Leeds has fallen in the past month (down from 11.9% in October) and is the lowest level for November that has ever been achieved in Leeds. Reductions in Not Known have brought figures in to line with statistical neighbours.

Ward Data

It should be noted that these figures will not include young people who are in education or training in Leeds and not resident in Leeds, those young people are included in the headline figures for the authority.

If a young person's address is unknown it is recorded as the Connexions Centre. This means the large number of young people in the city centre does not reflect the number of young people who actually live in the city centre.

Errors in the recording of postcode on the Connexions database mean there are a number of young people who can not be matched to a ward or a super output area. For this reason these figures should be viewed as indicative.

Ward	Ward Wedge	NEET		Not Known		Total number of young people
		Count	%	Count	%	
Burmantofts and Richmond	East	109	14.06%	50	6.45%	775
Crossgates and Whinmoor	East	61	8.18%	23	3.08%	746
Garforth and Swillington	East	20	2.90%	9	1.30%	690
Gipton and Harehills	East	119	11.06%	78	7.25%	1076
Killingbeck and Seacroft	East	115	11.76%	60	6.13%	978
Kippax and Methley	East	32	5.44%	18	3.06%	588
Temple Newsam	East	56	6.81%	37	4.50%	822
East Total		512	9.02%	275	4.85%	5675
Alwoodley	North East	21	3.61%	17	2.92%	582
Chapel Allerton	North East	79	9.91%	40	5.02%	797
Harewood	North East	11	3.34%	12	3.65%	329
Moortown	North East	21	3.28%	18	2.81%	641
Roundhay	North East	44	5.98%	20	2.72%	736
Wetherby	North East	9	2.96%	10	3.29%	304
NE Total		185	5.46%	117	3.45%	3389
Adel and Wharfedale	North West	15	2.98%	21	4.17%	503
Guiseley and Rawdon	North West	21	3.28%	19	2.97%	640
Headingley	North West	7	6.54%	4	3.74%	107
Horsforth	North West	13	2.08%	20	3.20%	625
Hyde Park and Woodhouse	North West	28	7.41%	19	5.03%	378
Kirkstall	North West	44	8.00%	38	6.91%	550
Otley and Yeadon	North West	29	4.25%	39	5.71%	683
Weetwood	North West	38	6.65%	24	4.20%	571
NW Total		195	4.81%	184	4.54%	4057
Ardsley and Robin Hood	South	37	6.01%	22	3.57%	616
Beeston and Holbeck	South	96	12.52%	49	6.39%	767
City and Hunslet	South	94	9.84%	196	20.52%	955
Middleton Park	South	116	12.16%	54	5.66%	954
Morley North	South	30	5.08%	26	4.40%	591
Morley South	South	51	8.70%	28	4.78%	586
Rothwell	South	35	6.41%	25	4.58%	546
South Total		459	9.15%	400	7.98%	5015
Armley	West	104	12.79%	48	5.90%	813
Bramley and Stanningley	West	89	11.73%	60	7.91%	759
Calverley and Farsley	West	23	4.03%	23	4.03%	571
Farnley and Wortley	West	73	8.35%	50	5.72%	874
Pudsey	West	29	4.73%	36	5.87%	613
West Total		318	8.76%	217	5.98%	3630

Draft Children and Young People’s Plan (CYPP) for 2011-2015

Five outcomes for Children and young people in Leeds:	We will major on 11 priorities to deliver these outcomes:	LCC Delivery Lead (CTB partner sponsors to be confirmed)
Are safe from harm	1.help children to live in safe and supportive families 2.ensure that the most vulnerable are protected	1. Jackie Wilson 2. Jackie Wilson
Do well in learning and have the skills for life	3.support children to be ready for learning 4.improve behaviour, attendance and achievement 5.increase the levels of young people in employment, education or training 6.improve support where there are additional health needs	3. Sally Threlfall 4. Dirk Gilleard 5. Dirk Gilleard 6. Sally Threlfall
Choose healthy lifestyles	7.encourage activity and healthy eating 8.promote sexual health	7. Dirk Gilleard 8. Sarah Sinclair
Have fun growing up	9.provide play, leisure, culture and sporting opportunities	9. Sally Threlfall
Are active citizens who feel they have voice and influence	10.reduce youth crime and anti-social behaviour 11.increase participation, voice and influence	10. Jim Hopkinson 11. Sally Threlfall

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Report of the West North West Area Manager

North West (Outer) Area Committee

Date: 7 February 2011

Subject: West Yorkshire Fire & Rescue Service (WYFRS) - Collaborative Working Within the Area Committees

<p>Electoral Wards Affected:</p> <p>Adel & Wharfedale Horsforth Guiseley & Rawdon Otley & Yeadon Ward members consulted (referred to in this report) <input type="checkbox"/></p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input checked="" type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>	
<p>Council Function <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

Executive Summary

To assist the delivery of an efficient and cost effective service to the public, we should adopt innovative risk based methodologies in accordance with national guidance. When assessing risk in an area we must take into account levels of deprivation, likelihood of fire occurring, historical incident information, number of people living and working in an area and other associated factors such as age and lifestyle. We can then build up a detailed picture of risk across the county and prioritise resources where they are most needed and deliver services in the most cost effective ways.

Purpose of this report

1. To bring to the attention of the Area Committee members what West Yorkshire Fire and Rescue Service (WYFRS) can do to assist our partners in helping to reduce the risk in our communities.
2. To highlight ways that the Area Committee and its partners can help WYFRS achieve its ambition to make West Yorkshire safer.

Background Information

3. WYFRS has produced a Service Plan 2011-15 that includes a Community Risk Management Strategy to help achieve the ambition of making West Yorkshire safer. The document can be found on the West Yorkshire Fire and Rescue Service website – see below. The aim is to provide an excellent fire and rescue service **working in partnership** to reduce death, injury, economic loss and contribute to community well being.
4. Working together with our partner agencies, WYFRS will interact more with local communities which will vastly improve our understanding of local needs. This can be achieved by representatives of WYFRS attending Area Committee Meetings and working with our partners to help deliver a reduction in fires, road traffic incidents and anti-social fire related behaviour. It will allow WYFRS to establish better protocols for identifying vulnerable people, poor standards of fire safety and sites of constant fly tipping or anti-social behaviour.

Implications for Council Policy and Governance

5. There are no implications to Council Policy and Governance.

Legal and Resource Implications

6. There are no legal or resource implications for the Council.

Recommendations

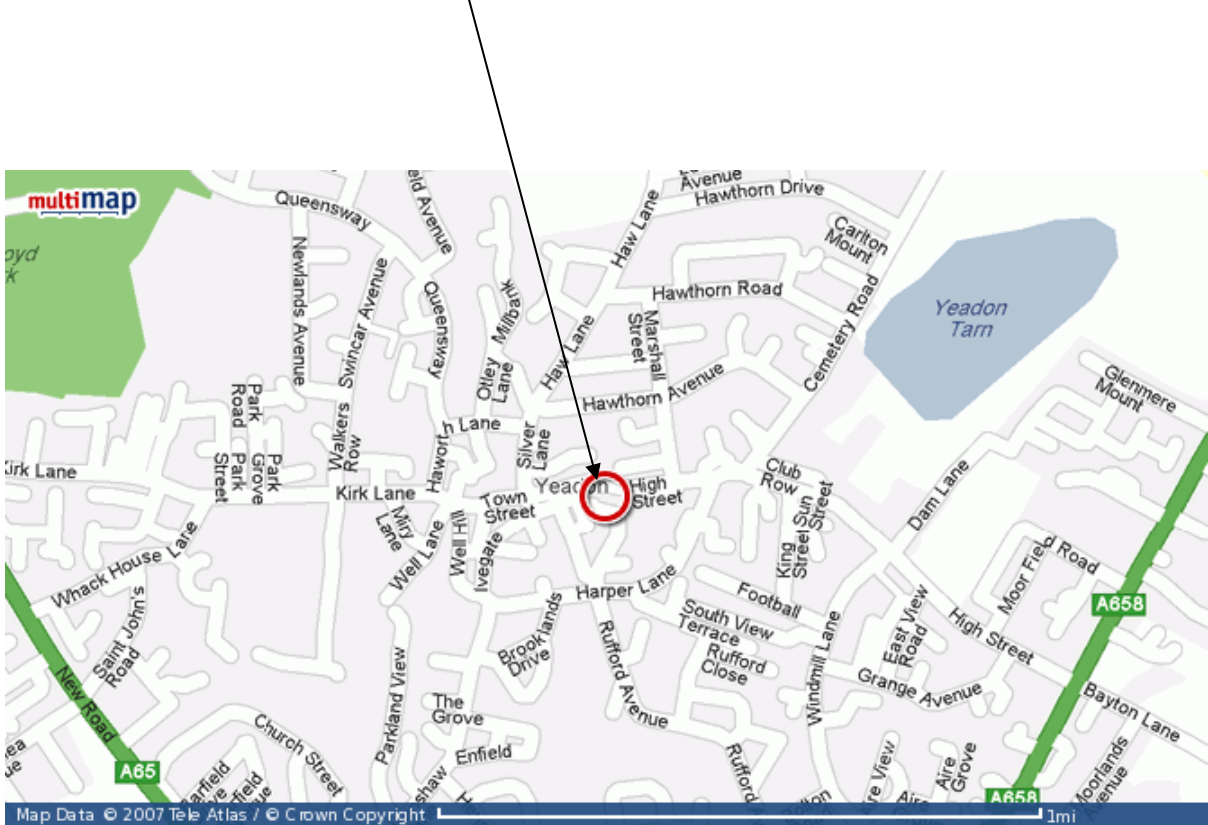
7. It is recommended that the Area Committee note the report.

Background documents used in this report are:

WYFRS Service Plan (westyorksfire.gov.uk then follow the link for the Service Plan)

AGENDA ANNEX

Yeadon Town Hall, High Street, Leeds LS19 7PP



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